BRANDON & BYSHOTTLES PARISH COUNCIL

MINUTES OF THE FINANCE COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBERS
6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM, DH7 8JJ
ON WEDNESDAY 6TH SEPTEMBER 2023 AT 7 PM

PRESENT

Councillor Bonner (in the Chair)
and Councillors Bell, Clegg, Mrs Elmer, Grantham, Sims, Turnbull and Mrs Wharton

Fin. 14 **DECLARATIONS OF INTEREST**

Declarations of interest were received from:

Councillor Bonner – Item no 6 – Review of Allotment rents

RESOLVED: To receive the declaration of interest

Fin. 15 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs Catterson, Mrs Clegg, Hindmarch, Moore, Nelson and Mrs Nelson.

RESOLVED: To receive the apologies.

Fin. 16 **ACCOUNT BALANCES AT 31ST JULY 2023 AND BANK RECONCILIATIONS MAY – JULY 2023**

Approval was requested for the Account Balances as at 31st July 2023. Approval was also requested for Bank Reconciliations to May – July 2023.

RESOLVED: To recommend approval of the Account Balances at 31st July 2023.
: To recommend approval of Bank Reconciliations May – July 2023.
: To recommend looking at in the future, paying more invoices by BACS.
: To recommend enquiring how much children are attending Little Voices the children's choir.

Fin. 17 **ESTIMATES/ ACTUALS AS AT 31ST JULY 2023**

Approval was requested for estimates/ actuals as at 31st July 2023.

RESOLVED: To recommend approval of the estimates/ actuals at 31st July 2023.
: To recommend increasing the estimated amounts in the future, due to the increase in charges e.g. fire extinguishers.

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Fin. 18 **WARD ESTIMATES/ ACTUALS AS AT 31ST JULY 2023**

Approval was requested for ward estimates/ actuals as at 31st July 2023.

RESOLVED: To recommend approval of the ward estimates/ actuals as at 31st July 2023.

Fin. 19 **REVIEW OF ALLOTMENT RENTS**

A report was presented to Council on the allotment rent review.

RESOLVED: To recommend that there is no increase to the rents.
: To recommend that a detailed report is produced for next year, taking into consideration how much has been spent on the allotments, ie fence work, water and salary increases. A vote took place and all Members were in favour of this going forward.

Fin. 20 **DURHAM COUNTY COUNCIL – 2024/25 BUDGET PLANNING**

Information has been received from Durham County Council informing the Parish Council of the Localisation of Council Tax Support Scheme for 2024/25. Initial forecast for 2023/24 Tax Base shows a decrease in Tax Base of 34.1 on 2023/24. Figures are for information purposes only, with final figures from Durham County Council in October.

RESOLVED: To take for information.

Fin. 21 **UNPRESENTED CHEQUES AT 31.7.2023**

The following cheques remained unpresented at 31st July 2023.

Start People	356.40
Sedgefield Town Council	55.00

RESOLVED: The Clerk notified the meeting that payment to Start People is now made by BACS.

The meeting closed at 7.45 pm

Signed .....

Date ....15.9.2023.....