BRANDON & BYSHOTTLES PARISH COUNCIL

MINUTES OF THE FINANCE COMMITTEE MEETING HELD IN THE COUNCIL CHAMBERS 6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM ON WEDNESDAY 7TH JUNE 2023, AT 7.00 PM

PRESENT

Councillor Nelson (in the Chair)
and Councillors Bell, Clegg, Mrs Clegg, Mrs Elmer, Grantham, Hindmarch, Mrs Nelson, Sims, Turnbull and Mrs Wharton

Fin. 1 **ELECTION OF CHAIRMAN**

RESOLVED: That the Chairman of the Council be elected as Chairman of the Committee for the ensuing year.
Proposed by Councillor Bell and seconded by Councillor Grantham.

Fin. 2 **ELECTION OF VICE CHAIRMAN**

RESOLVED: That the Vice Chairman of the Council be elected as Vice Chairman of the Committee for the ensuing year.

Fin. 3 **DECLARATIONS OF INTEREST**

There were no declarations of interest received.

Fin. 4 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Bonner, Mrs Catterson and Moore.

RESOLVED: To receive the apologies.

Fin. 5 **YEAR END ACCOUNTS 31ST MARCH 2023**

Approval was requested for the end of year accounts at 31st March 2023 and bank reconciliations February and March 2023.

RESOLVED: To recommend approval of the end of year accounts for 31st March 2023 and bank reconciliations February and March 2023
: To recommend that £1500 is transferred from the Community Project Fund to the Community Awards.
Proposed by Councillor Turnbull and seconded by Councillor Grantham.

B.N

Fin. 6 **ESTIMATES/ ACTUALS AS AT 31ST MARCH 2023**

Approval was requested for estimates/ actuals at 31st March 2023.

RESOLVED: To recommend approval of the estimates/ actuals at 31st March 2023.

Fin. 7 **WARD ESTIMATES / ACTUALS AS AT 31ST MARCH 2023**

Approval was requested for ward estimates/ actuals at 31st March 2023.

RESOLVED: To recommend approval of the ward estimates/ actuals at 31st March 2023.

Esh Winning ward Councillors queried the amount estimated for grasscutting for their ward for 2023-2024.

RESOLVED: To recommend that the Clerk's examines the estimates and reports back to the Esh Winning ward Councillors with the outcome.

Fin. 8 **ACCOUNT BALANCES 30TH APRIL 2023**

Approval was requested for the account balances at 30th April 2022.

RESOLVED: To recommend approval of the account balances at 30th April 2023.
: To recommend cancelling the cheque for £50 to The Orchards.

Fin. 9 **ESTIMATES / ACTUALS TO 30TH APRIL 2023**

Approval was requested for the estimates/ actuals at 30th April 2023.

RESOLVED: To approve the estimates/ actuals at 30th April 2023.

Fin. 10 **WARD ESTIMATES / ACTUALS TO 30TH APRIL 2023**

Approval was requested for the ward estimates/ actuals at 30th April 2023.

RESOLVED: To recommend approval of the ward estimates/ actuals at 30th April 2023
: To recommend finding out if the choir (B & B Music) is still functioning.

BN

The following items were discussed in private:

Fin. 11 **USHAW MOOR FESTIVE LIGHTING**

A quotation had been received from Durham County Council, to ensure that the work in the feeder pillar for the festive lighting complies with current British Standards

RESOLVED: To recommend accepting the quotation from Durham County Council to ensure that the area for the festive lighting complies with current British Standards.
Proposed by Councillor Clegg and seconded by Councillor Mrs Clegg.

Fin. 12 **GOVERNANCE REVIEW**

Quotations had been requested to carry out a Governance review of administration, equipment and systems to be carried out in the Parish Council office, due to the Clerk requesting a third person working in the office.

RESOLVED: To recommend that as no quotations had been received, that the Clerk's makes enquiries elsewhere and to report back with the outcome to the Chairman, Vice Chairman and Councillor Turnbull.
Proposed by Councillor Bell and seconded by Councillor Clegg.

Fin. 13 **SALARY INCREASE**

Following the Clerk's appraisal and recommendations carried out by David Nicholson.

RESOLVED: To recommend that the recommendations from David Nicholson be discussed at a Personnel Committee meeting.
: To recommend arranging a Personnel Committee meeting and inviting David Nicholson to the meeting.

The meeting closed at 7.30 pm

Signed B Nel .....

Date 16th June 2023.....