BRANDON & BYSHOTTLES PARISH COUNCIL
MINUTES OF THE FINANCE COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBERS,
6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM
ON WEDNESDAY 1ST MARCH 2023, AT 7.00 PM

PRESENT

Councillor J Jamieson (in the Chair)
and Councillors Bell, Bonner, Mrs Clegg, Clegg, Mrs Elmer, Grantham, Hindmarch, Moore, Mrs Nelson, Nelson, Sims, Turnbull and Mrs Wharton

Fin. 27 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

Fin. 28 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs Catterson and Mrs Leckenby.

RESOLVED: To receive the apologies.

Fin. 29 **ACCOUNT BALANCES AT 31ST JANUARY 2023**

Approval was requested for the account balances as at 31st January 2023 and Bank Reconciliation December 2022 and January 2023.

RESOLVED: To recommend approval of the balances at 31st January 2023 and Bank Reconciliations December 2022 and January 2023.
Proposed by Councillor Grantham and seconded by Councillor Nelson.

Fin. 30 **ESTIMATES/ ACTUALS AS AT 31ST JANUARY 2023**

Approval was requested for estimates / actuals as at 31st January 2023. The Clerk notified the meeting that due to inflation and the cost of everything going up, that some amounts spent were greater than the amounts that had been budgeted
RESOLVED: To recommend approval of the estimates / actuals at 31st January 2023.
Proposed by Councillor Turnbull and seconded by Councillor Grantham.

Fin. 31 **WARD ESTIMATES/ ACTUALS AS AT 31ST JANUARY 2023**

Approval was requested for ward estimates / actuals as at 31st January 2023.

RESOLVED: :To recommend approval of the ward estimates / actuals at 31st January 2023.
Proposed by Councillor Turnbull and seconded by Councillor Bonner.

Fin. 32 **REVIEW OF FINANCIAL REGULATIONS**

The meeting considered the Financial Regulations

a) A motion was put forward by Councillor Moore to amend the following:

To increase the amount that the Clerk is authorised to spend on behalf of the Council, for work which is required to be done immediately.
Proposed by Councillor Moore and seconded by Councillor Mrs Elmer.

A vote took place and the motion was declined.

RESOLVED: To recommend approval of the Financial Regulations, no amendments were made
: To recommend including the following to the list of Contractors:
B & R Glazing, John Humphrey and J T Heating
:To recommend removing Colin Baughan from the list of Contractors
: To recommend looking around for another plumber.

A request had been received from John Young to be added to the Parish Council's list of Contractors.
RESOLVED: To recommend obtaining a waste transfer licence from John Young and obtaining more information.
Proposed by Councillor Turnbull and seconded by Councillor Jamieson.

Fin. 33 **REVIEW OF RISK ASSESSMENT AND INSURANCE**

The Committee considered the annual risk assessment and insurance cover.

RESOLVED: : To recommend approval of the Risk Assessment and Insurance.
Proposed by Councillor Grantham and seconded by Councillor Mrs Nelson.

Fin. 34 **CALENDAR OF MEETINGS**

RESOLVED: To recommend approval of the following calendar of meetings:

Wednesday	7th June 2023	7pm
Wednesday	6th September 2023	7pm
Wednesday	3rd January 2024	7pm
Wednesday	6th March 2024	7pm

Proposed by Councillor Nelson and seconded by Councillor Grantham.

The meeting closed at 7.35 pm

Signed .....

Date 17.3.23 .....