BRANDON & BYSHOTTLES PARISH COUNCIL

MINUTES OF THE FINANCE COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBERS
6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM, DH7 8JJ
ON WEDNESDAY 1ST SEPTEMBER 2021 AT 7 PM

PRESENT

Councillor Jamieson (in the Chair)
and Councillors Bell, Darby-Villis, Mrs Elmer, Grantham, Hindmarch, Mrs Nelson, Turnbull and Mrs Wharton

Fin. 16 **DECLARATIONS OF INTEREST**

Declarations of interest were received from:

Councillor Jamieson – Item no 8 – Unpresented cheques.

RESOLVED: To receive the declaration of interest

Fin. 17 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Bonner, Mrs Bonner, Mrs Catterson, Mrs Chaplow, Clegg and Nelson.

RESOLVED: To receive the apologies.

Fin. 18 **ACCOUNT BALANCES AT 31ST JULY 2021 AND BANK RECONCILIATIONS MAY – JULY 2021**

Approval was requested for the Account Balances as at 31st July 2021. Approval was also requested for Bank Reconciliations to 31st July 2021.

RESOLVED: To recommend approval of the Account Balances at 30th April 2021 and 31st July 2021.
: To recommend approval of Bank Reconciliations May – July 2021.
: To recommend transferring the money from the World War 1 Project Fund into the central fund.

Fin. 19 **ESTIMATES/ ACTUALS AS AT 31ST JULY 2021**

Approval was requested for estimates/ actuals as at 31st July 2021.

RESOLVED: To recommend approval of the estimates/ actuals at 31st July 2021.

Fin. 20 **WARD ESTIMATES/ ACTUALS AS AT 31ST JULY 2021**

Approval was requested for ward estimates/ actuals as at 31st July 2021.

RESOLVED: To recommend approval of the ward estimates/ actuals as at 31st July 2021.

Fin. 21 **REVIEW OF ALLOTMENT RENTS**

A report was presented to Council on the allotment rent review.

RESOLVED: To recommend that a breakdown of expenses is compiled and presented at a special meeting.

Fin. 22 **DURHAM COUNTY COUNCIL – 2022/23 BUDGET PLANNING**

The Clerk informed the meeting that no information had been received from Durham County Council, indicating the Parish Council's tax base for 2022/2023.

RESOLVED: To take for information.

Fin. 23 **UNPRESENTED CHEQUES AT 31.7.2021**

The following cheques remained unpresented at 31st July 2021.

2.12.2020	Ushaw Moor Action Group	150.00
2.12.2020	Langley Moor Primary	200.00
2.12.2020	St. Patrick's School	200.00
2.12.2020	St. Johns Ambulance	175.00
2.12.2020	The Orchards	75.00
19.4.2021	St. Patrick's School	150.00
17.5.2021	Durham County Pension Fund	746.18

: To recommend that the cheque for Ushaw Moor Action Group be stopped and re-issued.
: To recommend that the Clerk contact the schools Langley Moor Primary, St Patricks and also contacts St. John's Ambulance to see why they have been unable to cash the cheques. To re-issue the cheques for the same amount as original cheque as there is no cheque cancellation fee, if they have an adequate reason why the first cheque had not been cashed.
: To recommend that the cheque for The Orchards be cancelled.
: To recommend that the Christmas donations are reviewed by Members. To include the Christmas donations on the Agenda for the October Parish Council meeting.
: To recommend that the Clerk contacts Durham County Council regarding the Durham County Pension fund cheque to enquire why the cheque has not been cashed and also enquire about making future payments by BACS.

The meeting closed at 7.35 pm

Signed .....

Date 17/9/21