

**BRANDON & BYSHOTTLES PARISH COUNCIL**

**MINUTES OF THE ALLOTMENT COMMITTEE MEETING**  
**HELD VIA ZOOM VIDEO CONFERENCE**  
**ON TUESDAY 2<sup>ND</sup> MARCH 2021, AT 10.00 AM**

**PRESENT**

**Councillor Mrs Nelson (in the Chair)**  
**and Councillors Bell, Grantham, Jamieson and Turnbull**

**All. 32 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**All. 33 APOLOGIES FOR ABSENCE**

There were no apologies received.

**All. 34 CALENDAR OF MEETINGS JUNE 2021 – MARCH 2022**

**RESOLVED:** To recommend approval of the following meetings:

Tuesday 1 <sup>st</sup> June 2021	10am
Tuesday 7 <sup>th</sup> September 2021	10am
Tuesday 7 <sup>th</sup> December 2021	10am
Tuesday 1 <sup>st</sup> March 2022	10am

**All. 35 HIGH BROWNEY - REQUEST FROM PLOT 6 TO PLANT DWARF FRUIT TREES AND GRAPE VINE**

A tenant on plot 6 had requested permission to plant dwarf fruit trees and a grape vine.

**RESOLVED:** To recommend that the Allotment Officer writes to the tenant granting permission to plant the dwarf fruit trees and grape vine on the condition the trees are the responsibility of the tenant to keep pruned and if at any point the Parish Council requests that the trees be pruned/cut then it is the responsibility of the tenant to do so.

**ALL. 36 LOW MEADOWFIELD – REQUEST FROM PLOT 1 TO HOUSE FERAL CAT ON ALLOTMENT PLOT**

A tenant from plot 1 at Low Meadowfield had requested permission to house a feral cat on the allotment plot. The tenant informed the Allotments Officer that the cat would be insured and vetted.

**RESOLVED:** To recommend granting permission to the tenant to house the feral cat on the allotment plot on the condition that the cat is the tenants responsibility to look after. Also should the Parish Council receive any complaints regarding the cat, they may ask the tenant to remove the cat from the allotment site, in which case it is the responsibility of the tenant to do so.

**ALL. 37 HAMILTON ROW – REQUEST FROM NEW TENANT ON PLOT 52 FOR PROVISION OF A SKIP**

A new tenant who recently took tenancy of plot 52 has requested the provision of a skip to remove some rubbish which was left by the previous tenant.

**RESOLVED:** To recommend that the Allotments Officer organises the provision of a skip and writes to all tenants to inform them.  
: To recommend that the Community Highways Worker is present to discard of any rubbish on paths and around the allotment site.

**ALL. 38 COCKHOUSE LANE – REQUEST FROM GARAGE TENANT TO PLACE A STORAGE CONTAINER ON GARAGE PLOT**

A tenant who currently rents 2 garage plots at Cockhouse Lane, one of which has a garage erected on it and one of which does not, has requested permission to place a shipping container on the garage plot.

**RESOLVED:** To recommend that the Allotment Officer waits until a request letter from the tenant has been received. The Allotments Officer should then arrange a site visit with the tenant and a Ward Councillor to inspect the garage and discuss the tenants reasons for requesting placement of a shipping container onto the garage plot.

**ALL. 39 TAP/PIPE BURSTS DUE TO EXTREMELY COLD WEATHER – DISCUSSION REGARDING OPTIONS FOR RESOLUTION**

The Allotments Officer informed the meeting that several sites (Cockhouse Lane, Langley Grove, Hamilton Row and Black Road) had recently incurred pipe/tap bursts following the spell of extremely cold weather. The Allotments Officer suggested the possibility of requesting that the Community Highways Worker turn off the water supply to the allotment sites during extremely cold weather conditions, in order to try and prevent the bursts from occurring.

**RESOLVED:** To recommend that the Allotments Officer discusses with the plumber how best to resolve the issue of repeated tap/pipe bursts and presents the findings at a future Allotment Committee meeting for discussion.  
: To recommend that the Allotments Officer displays notices on all of the notice boards informing tenants not to add extensions onto taps, as it states in the allotment agreements.

**All. 40 ANY MATTER RELATING TO THE ALLOTMENT A MEMBER WISHES TO DISCUSS**

**a) HIGH BROWNEY – REQUEST TO ERECT GREENHOUSE**

A tenant on plot 8/9 High Browney had requested permission to erect a greenhouse – dimensions 7x12feet.

**RESOLVED:** To recommend writing a letter granting the tenant permission to erect the greenhouse on the condition that is erected out of appropriate materials and that it must be kept in a good state of repair. To inform the tenant that they must also remove the greenhouse upon termination of their tenancy, unless instructed otherwise.

The meeting closed at 10.30am

Signed ..... *S Nelson* .....

Date ..... *26/4/21* .....