

**BRANDON & BYSHOTTLES PARISH COUNCIL**

**MINUTES OF THE ALLOTMENT COMMITTEE MEETING**  
**HELD VIA ZOOM VIDEO CONFERENCE**  
**ON TUESDAY 1<sup>ST</sup> SEPTEMBER 2020 AT 10 AM**

**PRESENT**

**Councillor Mrs Nelson (in the Chair)**  
**and Councillors Bell, Jamieson and Turnbull**

**All. 13 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**All. 14 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs Catterson and Grantham.

**RESOLVED:** To receive the apologies.

**All. 15 EMPIRE FIELD – REQUEST FOR SKIP**

Following a site inspection, a vast amount of rubbish was noted on the allotment paths.

**RESOLVED:** To recommend that the Allotments Officer organises the provision of a skip and writes to all tenants to inform them.

**All. 16 DURHAM ROAD**

**a) Request for skip**

Following a site inspection, a vast amount of rubbish was noted on the allotment paths.

**RESOLVED:** To recommend that the Allotments Officer organises the provision of a skip and writes to all tenants to inform them.

**b) Plot 8 – Request to erect shed, chicken coop and keep hens on the allotment plot**

A tenant on plot 8 has requested permission to erect a 8x6ft shed, Chicken Coop and keep hens (no cockerels).

**RESOLVED:** To recommend writing a letter granting the tenant permission to erect the shed and chicken coop (including the keeping of hens) to an acceptable size in keeping with the structures already on that site. To inform the tenant that they must keep the structures in a good state of repair and that they must remove all structures upon termination of their tenancy.

**All. 17 ALDER PARK – REQUEST FOR SKIP**

The Allotments Officer requested a skip to be left on site until it is full or no longer than two weeks, as done in previous years.

**RESOLVED:** To recommend that the Allotments Officer organises the provision of a skip and writes to all tenants to inform them.

**All. 18 LANGLEY GROVE – REQUEST TO ERECT SHED AND KEEP HENS ON ALLOTMENT PLOT**

A tenant on plot 25 has requested permission to erect a 7x5ft shop bought shed and keep 4 hens (no cockerels).

**RESOLVED:** To recommend writing a letter granting the tenant permission to erect the shed to an acceptable size in keeping with the structures already on that site. To inform the tenant that they must keep the structure in a good state of repair and that they must remove all structures upon termination of their tenancy. To recommend giving the tenant permission to keep hens as requested.

**All. 19 BLACK ROAD – REQUEST TO ERECT SHED AND GREENHOUSE**

A tenant on plot 15 has requested permission to erect a small wooden shed with felt roof approximate dimensions are 5x4ft and a standard greenhouse 6x10ft aluminium frame style.

**RESOLVED:** To recommend writing a letter granting the tenant permission to erect the shed and greenhouse to an acceptable size in keeping with the structures already on that site. To inform the tenant that they must keep the structures in a good state of repair and that they must remove all structures upon termination of their tenancy.

**All. 20 APPROVAL OF WASTE REMOVAL CONTRACTOR J MULLIGAN SKIP HIRE & RECYCLING**

**RESOLVED:** To approve the contractor, following the necessary checks and documentation including insurance and liability.

**All. 21 DISCUSSION AND APPROVAL OF QUOTATIONS FOR WORK AT THE FOLLOWING ALLOTMENT SITES:**

**a) High Meadowfield – Willow Tree on allotment path**

A tree consultant recommended a crown lift on a tree which overhangs the allotment path.

**RESOLVED:** To recommend awarding the contract to Oliver's Tree Services.

**b) Commercial Street – Whitebeam Tree on plot 17A**

**RESOLVED:** To recommend following the arboriculturists advice and leaving the tree as it is.

**c) Station Avenue – Mixed Trees (from walkway) on plot 2**

**RESOLVED:** To recommend following the arboriculturists advice and leaving the trees as they are.

**d) Black Road – Poplar Tree on plot 7/8**

**RESOLVED:** To recommend following the arboriculturists advice and re-pollarding the tree branches back to previous pruning points and removing all debris.  
To recommend awarding the contract to Oliver's Tree Services.

**e) Quote for regular tree inspections**

**RESOLVED:** To take for information.

**f) Cockhouse Lane Plot 1 – Request for fence**

**RESOLVED:** To recommend that the hedge is used as the boundary and no fence is erected.  
To recommend requesting that the Communities Highways Worker maintains the boundary hedge inside.

**g) Durham Road Plot 8 – Request for fence**

**RESOLVED:** To recommend erecting a 6ft timber fence with gate.  
To recommend awarding the contract to Wharton Landscapes.

**h) Low Browney – Request for Notice board**

**RESOLVED:** To recommend awarding the contract to Brambledowns.

**i) Hamilton Row – Request for Notice board**

**RESOLVED:** To recommend awarding the contract to Brambledowns.

**j) Folds Close – Request for rubbish removal**

**RESOLVED:** To recommend awarding the contract to A1 Rubbish Removal.

The meeting closed at 10.30am

Signed ..... S Nelson .....

Date ..... 18/12/2020 .....