

BRANDON & BYSHOTTLES PARISH COUNCIL

MINUTES OF THE ALLOTMENT COMMITTEE MEETING
HELD VIA ZOOM VIDEO CONFERENCE
ON WEDNESDAY 17TH JUNE 2020, AT 10.00 AM

PRESENT

Councillor Mrs Bonner (in the Chair)
and Councillors Bell, Bonner, Jamieson and Turnbull

All. 1 DECLARATIONS OF INTEREST

There were no declarations of interest.

All. 2 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mrs Nelson and Walter.

RESOLVED: To receive the apologies.

All. 3 COCKHOUSE LANE – REQUEST TO ERECT PERIMETER FENCE
AROUND GARAGE

A tenant has recently erected a garage at Cockhouse Lane allotment site. The tenant has requested permission to erect a fence around the garage entrance for insurance reasons.

RESOLVED: To recommend that the Allotment Officer writes to the tenant to inform him that he is not permitted to erect any fence in front of the garage.

All. 4 COMMERCIAL STREET – REQUEST FOR SKIP

A tenant has requested provision of a skip as the site has not had one for a while and they have an accumulation of rubbish.

RESOLVED: To recommend that the Allotments Officer organises the provision of a skip and writes to all tenants to inform them.

All. 5 BLACK ROAD

a) Request from plot 17 to erect a shed and a greenhouse

A tenant has requested permission to erect a greenhouse and shed on plot number 17.

RESOLVED: To recommend writing a letter granting the tenant permission to erect both the shed and greenhouse to an acceptable size in keeping with the structures already on that site. To inform the tenant that he must keep the structures in a good state of repair and that he must remove all structures upon termination of his tenancy.

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b) Request for further skip

Following the recent provision of a skip on the above mentioned allotment site, the Allotments Officer was informed that not all tenants were able to remove their debris as the skip was full.

RESOLVED: To recommend that the Allotments Officer organises the provision of another skip and writes to all tenants to inform them.

c) Information received regarding boundary wall between school and allotment site

The Allotments Officer recently received information from Langley Moor Primary School that the wall between the school and the allotment may potentially be unsafe.

RESOLVED: To recommend that the Allotments Officer arranges for a site visit with the Langley Moor Ward Councillors to inspect the wall and then discuss at a following meeting.

All. 6 HIGH BROWNEY

a) Request for a further skip

A tenant that has recently taken over a plot has already had the provision of one skip however was unable to remove all debris as the skip was full.

RESOLVED: To recommend that the Allotments Officer arranges for the provision of a skip for all tenants and writes to all tenants to inform them.

b) Request from plot 8/9 to plant dwarf fruit tree

A tenant has requested permission to plant dwarf fruit trees.

RESOLVED: To recommend that the Allotment Officer writes to the tenant granting permission to plant the dwarf fruit trees on the condition the trees are the responsibility of the tenant and if at any point the Parish Council requests that the trees be pruned/cut then it is the responsibility of the tenant to do so.

All. 7 STATION AVENUE – REQUEST FOR FURTHER SKIP

A tenant that has recently taken over a plot has already had the provision of one skip however was unable to remove all debris as the skip was full.

RESOLVED: To recommend that the Allotments Officer arranges for the provision of a skip for all tenants and writes to all tenants to inform them.

All. 8 LOW MEADOWFIELD

A tenant has requested provision of a skip as the site has not had one for a while and they have an accumulation of rubbish.

RESOLVED: To recommend that the Allotments Officer organises the provision of a skip for all tenants and writes to all tenants to inform them.

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AII. 9 HAMILTON ROW – REQUEST FOR NOTICE BOARD AND ‘PARKING FOR TENANTS ONLY’ SIGN

A tenant has requested that a new notice board be erected as the last one blew over in the wind. The tenant has also requested a sign to notify people that the carpark is for allotment holders only.

RESOLVED: To recommend that the Allotments Officer enquires as to the cost of a new notice board and to liaise with Ward Members if they are happy for a standard allotment notice board to be erected.

: To recommend that the Allotment Officer enquires with Durham County Council as to who the carpark belong to – and if it does belong to the Parish Council to display a ‘Parking for tenants only’ sign.

AII. 10 SKIP HIRE - PRICE INCREASE

The Allotments Officer informed the meeting that the costs of hiring a skip has increased.

RESOLVED: To take for information

AII. 11 APPROVAL OF WASTE REMOVAL CONTRACTOR – A1 RUBBISH REMOVAL

RESOLVED: To approve the contractor, following the necessary checks and documentation including insurance and liability.

AII. 12 SITE VISIT ON ALLOTMENTS DURING CORONAVIRUS PANDEMIC

RESOLVED: To recommend postponing site visits on allotments and for the Allotments Officer to visit any sites as and when she feels necessary – following the Governments social distancing guidelines (2 metre distance at all times).

The meeting closed at 10.30am

Signed *S Nelson*

Date *31/7/2020*