

BRANDON AND BYSHOTTLES PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN
THE COUNCIL CHAMBERS
6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM
ON FRIDAY 19TH MAY 2023 AT 6.30 PM**

PRESENT

**Councillor Jamieson (in the Chair)
and Councillors Bell, Bonner, Mrs Bonner, Mrs Catterson, Mrs Elmer, Grantham,
Hindmarch, Mrs Leckenby, Moore, Mrs Simpson, Sims, Stoddart, Turnbull and Mrs
Wharton**

A minutes silence was held for John Bregazzi a former Councillor, who recently passed away.

1. APPOINTMENT OF CHAIRMAN FOR 2023/2024

Nominations were requested by the Chairman.
Councillor Nelson was moved by Councillor Grantham and seconded by Councillor
Hindmarch.

RESOLVED: That Councillor Nelson be elected as Chairman for the ensuing year.
Councillor Nelson was unable to attend the meeting and had tendered his apologies.

2. APPOINTMENT OF VICE CHAIRMAN 2023/2024

Nominations were requested for Vice Chairman.
Councillor Bonner was moved by Councillor Grantham and seconded by Councillor Mrs
Elmer.

RESOLVED: That Councillor Bonner be elected as Vice Chairman for the ensuing
year. Councillor Bonner read and signed the declaration of acceptance of office.

In the absence of the Chairman, the Vice Chairman addressed the meeting.

4. REPLY BY COUNCILLOR JAMIESON

Councillor Jamieson replied to Councillor Bonner's address.

5. PRESENTATION OF PAST CHAIRMAN'S BADGE

Councillor Bonner presented the Past Chairman's Badge to Councillor Jamieson

**6. PRESENTATION OF CHAIN OF OFFICE TO CHAIRMAN'S
CONSORT**

The Chairman's Consort was not present at the meeting.

BN

7. **APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES**

a) **Larger Local Councils' Forum**

RESOLVED: To appoint Councillors Stoddart, Turnbull /B Nelson and the Clerk.
Proposed by Councillor Turnbull and seconded by Councillor Jamieson.

b) **County Durham Association Of Local Councils**

RESOLVED: To appoint Councillor Bell
Proposed by Councillor Turnbull and seconded by Councillor Mrs Bonner.

c) **National Association Of Councillors**

RESOLVED: To appoint Councillors Bell /A Bonner and B Nelson.
Proposed by Councillor Turnbull and seconded by Councillor Grantham.

d) **Mid Durham Parish Councils Committee**

RESOLVED: To appoint Councillors Bell, Turnbull, Mrs Bonner and the Clerk.
Proposed by Councillor Grantham and seconded by Councillor Hindmarch.

e) **Mid Durham Area Action Partnership**

RESOLVED: To appoint Councillor Turnbull.
Proposed by Councillor Bell and seconded by Councillor Mrs Bonner.

f) **Brandon & Byshottles Table Tennis Club**

RESOLVED: To appoint Councillor Grantham.
Proposed by Councillor Bell and seconded by Councillor Turnbull.

g) **Brandon Carrside Youth & Community Project**

RESOLVED: To appoint Councillors Mrs Wharton and Jamieson.
Proposed by Councillor Turnbull and seconded by Councillor Bell.

8. **APPOINTMENT OF MEMBERS TO COMMITTEES AND WORKING GROUPS**

RESOLVED: To appoint the following Members to Committees:-
Proposed by Councillor Turnbull and seconded by Councillor Jamieson.

Finance

Chairman
Grantham
Turnbull
Leckenby
S. Nelson
Catterson
P. Elmer
F Bonner

Community Highways Worker

Chairman
F. Bonner
Bell
Stoddart
Catterson
Grantham
Sims
Turnbull

BN

Hindmarch /Bell
Moore
D. Clegg
Clegg
Sims
Wharton

Allotment Committee

Chairman
Catterson
Bell
Grantham
Turnbull
Sims
D. Clegg/Jamieson
Elmer /F. Bonner

Disabled Access Working Group

Chairman
Grantham
Hindmarch
Catterson
L Clegg
Wharton
Turnbull

Newsletter Working Group

Chairman
Elmer
Grantham
Stoddart
Hindmarch
Turnbull
Wharton
Catterson

Complaints Committee

Chairman
Vice-Chairman
S. Nelson
Turnbull
Hindmarch
Grantham

Complaints under Members Code of Conduct Committee

Chairman
Jamieson
Turnbull

Personnel Committee

Chairman
Turnbull
S. Nelson
D. Clegg
Jamieson
A. Bonner

9. **CHAIRMAN AND VICE CHAIRMAN'S ALLOWANCE 2023/2024**

It was proposed by Councillor Turnbull and seconded by Councillor Grantham that the Chairman and Vice Chairman's allowance be increased by the rate of inflation.

RESOLVED: To implement the above proposal. (Chairman's Allowance L.G. Act 1972 Sec. 15 (5). (Vice-Chairman's Allowance LG Act 1972 Sec. 111).

10. **APPOINTMENT OF SIGNATORIES 2023/2024**

RESOLVED: That the signatories are as follows:

Cllr D Bell
Cllr J Turnbull
Cllr B Nelson
Cllr P Stoddart
Mrs S Howe

Proposed by Councillor Turnbull and seconded by Councillor Grantham.

11. **2022/2023 DRAFT ANNUAL REPORT FOR APPROVAL**

The draft annual report was presented to Council for approval.

RESOLVED: To approve the Annual Report and publish before 30th June 2023.
Proposed by Councillor Turnbull and seconded by Councillor Mrs Bonner.

ORDINARY MEETING

1. **DECLARATION OF MEMBERS' INTERESTS**

Declarations of interest were received from:-

Councillor Turnbull – Item No 6 – Brandon Carrside – Committee member

RESOLVED: To receive the declarations of interest.

2. **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Chapman, Nelson, Mrs Nelson and Mrs Chaplow

RESOLVED: To receive the apologies.

3. **PUBLIC PARTICIPATION**

There were no questions from the public in the specified time.

4. **MINUTES OF THE MEETING HELD ON 21st APRIL 2023**

RESOLVED: That the minutes of the meeting held on 21st April 2023, be confirmed as a true record and signed by the Chairman.

Proposed by Councillor Bell and seconded by Councillor Turnbull.

5. **PRESENTATION OF DONATIONS**

The Chairman presented donations to the following:

Esh Winning Residents Group
Buzzy Bees
Browney Social Club – were unable to attend the meeting.

6. **BRANDON CARRSIDE YOUTH & COMMUNITY PROJECT**

A report had been received from the above.

RESOLVED: To receive the report. Members commented on the good work which is being carried out.

7. **TOWN AND COUNTRY PLANNING –APPLICATIONS FOR CONSIDERATION**

Extracts from planning application lists had been forwarded to the Councillors.

DM/23/01057/LB	Mr & Mrs Andrew Slater	Replacement of 4no lintels to south elevation of house - Littleburn Farm, Langley Moor, DH7 8HL
DM/23/01058/FPA	Karen Clark	Resubmission due to new material information for extension to existing detached garage (already converted) in rear garden of property. To create a garage, gym/pool room and storage area - 1 Broome Court, Broompark, DH7 7SX
DM/23/01235/FPA	Mr Darren Haggerstone	Proposed garage conversion and attached single garage - 3 Dove Close, Brandon, DH7 8BN
DM/23/01269/FPA	PMP (Partnership) Ltd	Replacement shopfront - 38 High Street South, Langley Moor, DH7 8JW

RESOLVED: To receive the applications.

8. **REVIEW AND APPROVAL OF STANDING ORDERS**

Standing orders were presented to Council for review and approval.

RESOLVED: To approve the Standing Orders. There were no amendments made. Proposed by Councillor Turnbull and seconded by Councillor Grantham.

9. APPROVAL OF CALENDAR OF MEETINGS FOR FORTHCOMING YEAR

A calendar of meetings was presented to Council for approval.

RESOLVED: To approve the calendar of meetings.
Proposed by Councillor Bell and seconded by Councillor Grantham.

10. DONATIONS FOR CONSIDERATION

a) Brandon Primary Academy – Residential Visit and Coronation Tree

A request for assistance had been received from the above.

RESOLVED: To donate £300 in this instance (£200 towards the visit and £100 towards the Coronation tree – Brandon Ward).
Proposed by Councillor Turnbull and seconded by Councillor Grantham

b) Women Against Pit Closures

A request for a donation had been received from the above.

RESOLVED: It was agreed to obtain further information from the group and possibly invite them to the office for a chat with some of the members.

c) Friends of Addison park

A request for a donation had been received from the above.

RESOLVED: To donate £400 in this instance (Brandon and Meadowfield wards).
Proposed by Councillor Turnbull and seconded by Councillor Mrs Bonner.

11. NATIONAL ASSOCIATION OF COUNCILLORS

Learning Weekend Southport, 23rd – 25th June 2023.

Approval of delegates is required to attend the above.

RESOLVED: To approve the following delegates Councillors Bell, Mrs Bonner and Stoddart.
Proposed by Councillor Turnbull and seconded by Councillor Grantham.

12. KING'S PORTRAIT FOR WOODLAND ROAD COMMUNITY HALL, ESH WINNING

Permission had been obtained from Believe Housing to erect the King's portrait in Woodland Road Community Hall, Esh Winning. The Clerk notified the meeting that the King's portrait had not yet been released.

RESOLVED: It was agreed that the Parish Council would pay for the King's portrait (when released) and arrange for it to be erected in Woodland Road Community Hall.
Proposed by Councillor Turnbull and seconded by Councillor Grantham.

13. DRAFT RECOMMENDATIONS FOR NEW ELECTORAL ARRANGEMENTS IN COUNTY DURHAM

Draft recommendations for new divisions, division boundaries and division names for County Durham has been published. Comments on the recommendations are to be received before 10th July 2023.

RESOLVED: It was agreed to arrange a meeting, to formulate a submission from the Parish Council on the recommendations.
Proposed by Councillor Turnbull and seconded by Councillor Mrs Bonner.

14. REQUEST TO PLANT CORONATION TREE ON BRANDON VILLAGE GREEN

A request had been received from Brandon Village Residents Association to plant a Coronation tree on the village green in Brandon. The proposed tree would be planted near to the willow sculpture in between the bench and the Community garden wall. A suitable tree will be supplied and chosen by Brambledown Landscapes. The Residents Association will maintain the tree.

RESOLVED: The members have no objection to Brandon Village Residents Association planting a Coronation tree.
Proposed by Councillor Turnbull and seconded by Councillor Grantham.

15. SCHOOLS ART COMPETITION 2023

The schools who had not replied to the invitation to take part in this year's art competition were again contacted. There are a number of schools who still have to notify us if they are taking part. Members to decided who they wish to judge the art work in July.

RESOLVED: It was agreed to invite the MP Mary Foy, if available.
Proposed by Councillor Turnbull and seconded by Councillor Stoddart.

16. CIVIC FUNCTIONS

Approval was requested for the Chair/Vice Chair's attendance at the following functions.

26.4.2023	Northumberland C.C.	Charity Event
3.5.2023	Northumberland C.C.	Charity Event
11.5.2023	Shildon T.C.	Charity Event

17. ACCOUNTS FOR APPROVAL


Authorisation was requested to pay accounts amounting to £20,243.25

RESOLVED: To pay the accounts amounting to £20,243.25

18. **REPORT OF THE CLERK**

The report of the Clerk was presented to Council.
There were no issues arising.

The meeting closed at 7.10 pm

Signature .....

Date 16th June 2023.....