

**BRANDON AND BYSHOTTLES PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN  
THE COUNCIL CHAMBERS  
6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM  
ON FRIDAY 20<sup>TH</sup> MAY 2022 AT 6.30 PM**

**PRESENT**

**Councillor Mrs Bonner (in the Chair)**

**and Councillors Bonner, Mrs Catterson, Chapman, Clegg, Mrs Clegg, Grantham, Hindmarch, Jamieson, Mrs Leckenby, Moore, Nelson, Mrs Nelson, Sims, Stoddart, Turnbull and Mrs Wharton**

**1. APPOINTMENT OF CHAIRMAN FOR 2022/2023**

Nominations were requested by the Chairman.

Councillor Jamieson was moved by Councillor Clegg and seconded by Councillor Stoddart.

**RESOLVED:** That Councillor Jamieson be elected as Chairman for the ensuing year. Councillor Jamieson read and signed the Declaration of Acceptance of Office, Councillor Jamieson was invested with the Chain of Office and addressed the meeting.

**2. SIGNING OF DECLARATIONS OF ACCEPTANCE OF OFFICE**

All Councillors had previously read and signed their declarations of acceptance of office.

**3. APPOINTMENT OF VICE CHAIRMAN 2022/2023**

Nominations were requested for Vice Chairman.

Councillor Nelson was moved by Councillor Grantham and seconded by Councillor Hindmarch.

**RESOLVED:** That Councillor Nelson be elected as Vice Chairman for the ensuing year. Councillor Nelson read and signed the declaration of acceptance of office.

**4. REPLY BY COUNCILLOR MRS BONNER**

Councillor Mrs Bonner replied to Councillor Jamieson's address.

**5. PRESENTATION OF PAST CHAIRMAN'S BADGE**

Councillor Jamieson presented the Past Chairman's Badge to Councillor Mrs Bonner.

**6. PRESENTATION OF CHAIN OF OFFICE TO CHAIRMAN'S CONSORT**

Councillor Jamieson presented the Chain of Office to his wife Mrs Lily Jamieson, who would be the Chairman's consort.

7. **APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES**

a) **Larger Local Councils' Forum**

**RESOLVED:** To appoint Councillors Stoddart, Turnbull / B Nelson and the Clerk.

b) **County Durham Association Of Local Councils**

**RESOLVED:** To appoint Councillor Bell

c) **National Association Of Councillors**

**RESOLVED:** To appoint Councillors Bell / A Bonner and B Nelson.

d) **Mid Durham Parish Councils Committee**

**RESOLVED:** To appoint Councillors Bell, Turnbull, Mrs Bonner and the Clerk.

e) **Brandon Partnership**

**RESOLVED:** To appoint Councillor Turnbull.

f) **Mid Durham Area Action Partnership**

**RESOLVED:** To appoint Councillor Turnbull.

g) **Brandon & Byshottles Table Tennis Club**

**RESOLVED:** To appoint Councillor Grantham.

h) **Brandon Carrside Youth & Community Project**

**RESOLVED:** To appoint Councillors Bell, F. Bonner, Wharton and Jamieson.

8. **APPOINTMENT OF MEMBERS TO COMMITTEES AND WORKING GROUPS**

**RESOLVED:** To appoint the following Members to Committees:-

**Finance**

Chairman  
B Nelson  
Turnbull  
Leckenby / Grantham  
S. Nelson  
Catterson  
P. Elmer  
F Bonner  
Hindmarch / Bell  
Moore  
D. Clegg  
Clegg  
Sims  
Wharton

**Community Highways Worker**

Chairman  
F. Bonner  
Bell  
Stoddart  
Catterson  
B Nelson  
Sims  
Turnbull

JJ

**Allotment Committee**

Chairman  
Catterson  
Bell  
Grantham  
Turnbull  
Sims  
D. Clegg  
Elmer / F. Bonner

**Disabled Access Working Group**

Chairman  
Grantham  
Hindmarch  
Catterson  
L Clegg  
Wharton  
Turnbull

**Newsletter Working Group**

Chairman  
Elmer  
Grantham  
Stoddart  
Hindmarch  
Turnbull  
Chaplow  
Catterson

**Complaints Committee**

Chairman  
Vice-Chairman  
S. Nelson  
Turnbull  
Hindmarch  
Grantham

**Complaints under Members Code of Conduct Committee**

Chairman  
B Nelson  
Turnbull

**Personnel Committee**

Chairman  
Turnbull  
S. Nelson  
D. Clegg  
B. Nelson  
A. Bonner

**9. CHAIRMAN AND VICE CHAIRMAN'S ALLOWANCE 2022 / 2023**

It was proposed by Councillor Turnbull and seconded by Councillor Grantham that the Chairman and Vice Chairman's allowance be increased by the rate of inflation.

**RESOLVED:** To implement the above proposal. (Chairman's Allowance L.G. Act 1972 Sec. 15 (5). (Vice-Chairman's Allowance LG Act 1972 Sec. 111).

**10. APPOINTMENT OF SIGNATORIES 2022 / 2023**

**RESOLVED:** That the signatories are as follows:

Cllr D Bell  
Cllr J Turnbull  
Cllr B Nelson  
Cllr P Stoddart  
Mrs S Howe

JS

## **11. 2021 / 2022 DRAFT ANNUAL REPORT FOR APPROVAL**

The draft annual report was presented to Council for approval.

Councillor Turnbull commented on the very good report and hard work carried out by the Chair, Vice Chair and the two Clerks.

**RESOLVED:** To approve the Annual Report and publish before 30<sup>th</sup> June 2022.  
Proposed by Councillor Turnbull and seconded by Councillor Nelson.

## **ORDINARY MEETING**

### **1. DECLARATION OF MEMBERS' INTERESTS**

Declarations of interest were received from:-

Councillor Grantham – Item Number 11c – R.B.L Branch  
Councillor Hindmarch – Item Number 11b – New Brancepeth Village Hall  
Councillor Moore – Item Number 8 – Unitary Council Report  
Councillor Turnbull – Item Number 6 – Brandon Carrside

**RESOLVED:** To receive the declarations of interest.

### **2. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Bell and Mrs Simpson

**RESOLVED:** To receive the apologies.

### **3. PUBLIC PARTICIPATION**

There were no questions from the public in the specified time.

### **4. MINUTES OF THE MEETING HELD ON 22<sup>ND</sup> APRIL 2022**

**RESOLVED:** That the minutes of the meeting held on 22<sup>nd</sup> April 2022, be confirmed as a true record and signed by the Chairman.

### **5. PRESENTATION OF DONATIONS**

The Chairman presented donations to the following:

Esh Winning Residents Group  
St Andrew Methodist Church, Brandon

### **6. BRANDON CARRSIDE YOUTH & COMMUNITY PROJECT**

A report had been received from the above.

**RESOLVED:** To receive the report.

## 7. TOWN AND COUNTRY PLANNING –APPLICATIONS FOR CONSIDERATION

Extracts from planning application lists had been forwarded to the Councillors.

DM/22/01237/FPA	Mrs Jacqueline Richardson	Rear single storey extension 33 Brancepeth View, Brandon, Durham, DH7 8TT
DM/22/01196/FPA	Placefirst	Temporary use of land for parking, 1.8m high boundary fencing and CCTV associated with the redevelopment of The Oaks under planning permission DM/21/02127/FPA Land North East Of 4-10 Pinetree, Esh Winning DH7 9JZ
DM/22/01289/TPO	Brandon and Byshottles Parish Council	Crown lift to 2.5m of 1No Sycamore tree and removal of major deadwood Low Meadowfield Allotment Site Rear Of Lobley Hill, Meadowfield Durham, DH7 8RQ
DM/22/00568/FPA	Mr John Knight	Single-storey front extension and detached private garage 34 Hedley Hill Terrace, Waterhouses, Durham, DH7 9BA
DM/22/00939/OUT	Mr & Mrs Quinn & Wright	Outline application for erection of 1 no. detached bungalow (all matters reserved) Land East Of 54, Acton Road, Esh Winning, DH7 9PJ
DM/22/01290/TPO	Ms Christine Hindmarch	1. Lime - Remove low forked limb to the south remove 2nd lowest branch, overhanging the garden to the north, remove epicormic growth up the stem to 6m, remove major deadwood 8 Barley Rise, New Brancepeth, Durham DH7 7EF

**RESOLVED:** To receive the applications.

JR

## 8. REPORT FROM UNITARY MEMBERS

Councillor Dan Nicholls had sent a report as he was unable to attend the meeting and sent his apologies.

Covid-19:

- Current 7 day Infection Rate for County Durham is currently 105.6 cases per 100,000 which puts County Durham 10<sup>th</sup> (Highest infection rate of all 149 Local Authorities in England).
- The average 7 day infection rate for England is 84.6 cases per 100,000

Healthcare:

- The County continues to witness a high demand for healthcare
- Particular pressure at University Hospital North Durham (UNHD)
- Still have a high number of Covid-19 Cases

Bus Services:

- Go North East have announced earlier this week a swathe of cuts to local bus services
- Extreme uncertainty moving forward as the Authority did not receive the amount requested by Central Government to fund bus services across both County & Regionally

County Durham 2025 Bid:

- Earlier this week the panel of Judges visited County Durham we are in the final stage and the winner will be announced very soon

Cabinet:

- Members: Cllrs Hopgood, Bell, Henderson, McDonnel, Rowlandson, Scott, Sexton, Shield, Shuttleworth, Wilkes
- Cabinet have taken the decision to sell the new, purpose build multi-million pound Durham County Council Headquarters located on the Sands Durham to Durham University for their Business School
- It is not yet known what price has been agreed and what will happen next in terms of the location of the Headquarters and staff.
- It is believed Durham County Council will maintain the multi-storey car park next to the Sands Building
- Durham County Council have named the new History Century at Mount Oswald as 'The Story'
- Durham County Council have taken the decision to reopen the DLI Museum.

**RESOLVED:** To receive the report.

## 9. REVIEW AND APPROVAL OF STANDING ORDERS

Standing orders were presented to Council for review and approval.

**RESOLVED:** To approve the Standing Orders. There were no amendments made.

## 10. APPROVAL OF CALENDAR OF MEETINGS FOR FORTHCOMING YEAR

A calendar of meetings was presented to Council for approval.  
Proposed by Councillor Turnbull and seconded by Councillor Clegg.

JJ

**RESOLVED:** To approve the calendar of meetings and if required for the Clerk to make an amendment to the dates.

11. **DONATIONS FOR CONSIDERATION**

a) **Bearpark & Esh Colliery Band**

A request for a donation had been received from the above.

**RESOLVED:** To donate £350 in this instance (£100 Brandon, £50 each Langley Moor, Meadowfield, New Brancepeth, Ushaw Moor and Esh Winning. Proposed by Councillor Turnbull and seconded by Councillor Grantham.

b) **New Brancepeth Village Hall – Queen’s Platinum Jubilee**

A request for a donation had been received from the above.

**RESOLVED:** To donate £500 in this instance (New Brancepeth Ward) Proposed by Councillor Hindmarch and seconded by Councillor Turnbull.

c) **Brandon & Meadowfield RBL Branch**

A request for a donation had been received from the above.

**RESOLVED:** To arrange a meeting with the Chairman of the Branch.

d) **Brandon & Meadowfield RBL Club**

A request for a donation had been received from the above.

**RESOLVED:** To arrange a meeting with the Chairman of the Club.

e) **Brandon & Browney Banner Group**

A request for a donation had been received from the above.

**RESOLVED:** To donate £600 in this instance (£500 Brandon, £100 Meadowfield) Proposed by Councillor Turnbull and seconded by Councillor Grantham.

12. **NATIONAL ASSOCIATION OF COUNCILLORS**

a) **Conference, Southport 24<sup>th</sup> – 26<sup>th</sup> June 2022.**

Approval of delegates is required to attend the above conference.

**RESOLVED:** To approve the following delegates Councillor Hindmarch, Councillor Bell or Councillor Mrs Bonner and Councillor Stoddart. Proposed by Councillor Turnbull and seconded by Councillor Clegg.

b) **Reporting back from Conferences**

**RESOLVED:** It was agreed that as training evaluation forms were completed by Members attending conference, to view the forms.

13. **SOCIETY LOCAL COUNCIL CLERKS – REGIONAL TRAINING SEMINAR, THURSDAY 7<sup>TH</sup> JULY 2022**

Approval is required for the Clerk to attend the above training seminar.

**RESOLVED:** To approve the Clerk's attendance at the Regional Training Seminar on Thursday 7<sup>th</sup> July 2022.

14. **REQUESTS FROM RESIDENTS IN WATERHOUSES**

The following requests had been received from residents in Waterhouses.

- a) Grassed area next to the play area to be fenced off
- b) Youth Shelter

**RESOLVED:** It was agreed to arrange a site meeting with Esh Winning Ward Councillors and the residents to discuss the requests.  
Proposed by Councillor Mrs Wharton and seconded by Councillor Sims.

15. **APPROVAL OF PUBLIC RIGHTS OF WAY MAINTENANCE FOR 2022 (PROW)**

Approval is requested for the Public Rights of Way Maintenance for 2022, as information had been received from Durham County Council that the Parish Path Funding is available for 2022/23.

**RESOLVED:** To approve the Public Rights of Way Maintenance for 2022.

16. **ACCOUNTS FOR APPROVAL**

Authorisation was requested to pay accounts amounting to £20,567.26

**RESOLVED:** To pay the accounts amounting to £20,567.26

17. **REPORT OF THE CLERK**

The report of the Clerk was presented to Council.  
The following arose.

- **COUNTY DURHAM ASSOCIATION OF LOCAL COUNCILS**

Notification had been received that the Village Green training session scheduled to take place on 14<sup>th</sup> June 2022 had been cancelled and would now take place on Monday 20<sup>th</sup> June. Councillor Mrs Nelson has expressed an interest in attending this training session.

**RESOLVED:** To notify the Clerk if any Members wish to attend the training session.

- **RECORD OF ATTENDANCE AT MEETINGS**

The Members had received a record of attendance at meetings. It was suggested that as Members had been absent from meetings due to Covid to include (CA) Covid Absence on the legend. B



**RESOLVED:** It was agreed to include Covid Absence (CA) on the legend.

• **MEMBERS AND STAFF TRAINING**

The Members had received a list of Members and Staff training. Councillor Mrs Elmer notified the meeting that she had not attended the training.

**RESOLVED:** To amend the list and remove Councillor Mrs Elmer.

• **PREMISES LICENSE – BRANDON CONVENIENCE STORE, BRANDON**

The above had applied for a minor variation to the licence.

**RESOLVED:** The Parish Council did not wish to comment on the licence.

• **FRIENDS OF LANGLEY MOOR**

The Ward Members had not received any paperwork for the meeting held on 12<sup>th</sup> May 2022. Councillor Turnbull notified the meeting that the group had experienced problems in obtaining a Secretary for the Group.

**RESOLVED:** To take for information.

• **CHAIR’S CHARITY EVENING**

The Chair’s (Mrs Anne Bonner) Charity Evening, an Irish Night, took place in April 2022, in Browney Social Club. The Chair raised £1,050.70 for her chosen charity the Food Bank at Brandon Community Hall.

**RESOLVED:** To take for information.

• **UPDATING WEBSITE**

The Parish Council are unable to update the website, this has been reported to Durham County Council, who are investigating the issue.

**RESOLVED:** To take for information.

• **COUNCILLORS’ EMAIL ADDRESSES**

**RESOLVED:** It was agreed to wait until further information had been received from the Deputy Clerk.

The meeting closed at 7.40 pm

Signature

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*James*

Date

.....  
17.6.22