BRANDON AND BYSHOTTLES PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE COUNCIL CHAMBERS 6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM ON FRIDAY 19TH MAY 2017 AT 6.30 PM

PRESENT

Councillor Mrs Nelson (in the Chair)
and Councillors Bell, Mrs Bonner, Mrs Catterson, Clegg, Mrs Clough, Mrs Gates, Grantham, Jamieson, Mrs Leckenby, Nelson, Richardson, Rippin, Sims, Spencer, Stoddart, Turnbull, Walter and Mrs Wharton

1. APPOINTMENT OF CHAIRMAN FOR 2017/2018

Nominations were requested by the Chairman.
Councillor Bell was moved and seconded.

RESOLVED: That Councillor Bell be elected as Chairman for the ensuing year. Councillor Bell read and signed the Declaration of Acceptance of Office, Councillor Bell was invested with the Chain of Office and addressed the meeting.

2. SIGNING OF DECLARATIONS OF ACCEPTANCE OF OFFICE

All Councillors had previously read and signed their declarations of acceptance of office.

3. APPOINTMENT OF VICE CHAIRMAN 2017/ 2018

Nominations were requested for Vice Chairman. Councillor Clegg was moved and seconded.

RESOLVED: That Councillor Clegg be elected as Vice Chairman for the ensuing year. Councillor Clegg read and signed the declaration of acceptance of office.

4. REPLY BY COUNCILLOR MRS NELSON

Councillor Mrs Nelson replied to Councillor Bell's address.

5. PRESENTATION OF PAST CHAIRMAN'S BADGE

Councillor Bell presented the Past Chairman's Badge to Councillor Mrs Nelson.

6. PRESENTATION OF CHAIN OF OFFICE TO CHAIRMAN'S CONSORT

Councillor Bell presented the Chain of Office to his wife Anne, who would be the Chairman's consort.

7. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

a) Larger Local Councils' Forum

RESOLVED: To appoint Councillors Stoddart, Turnbull and the Clerk.

b) County Durham Association of Local Councils

RESOLVED: To appoint Councillor Bell.

c) National Association of Councillors

RESOLVED: To appoint Councillors Bell and Nelson.

d) Mid Durham Parish Councils Committee

RESOLVED: To appoint Councillors Bell, Turnbull, Walter and the Clerk.

e) Brandon Partnership

RESOLVED: To appoint Councillor Turnbull.

f) Mid Durham Area Action Partnership

RESOLVED: To appoint Councillor Bell.

g) Brandon & Byshottles Table Tennis Club

RESOLVED: To appoint Councillor Grantham

h) Brandon Carrside Youth & Community Project

RESOLVED: To appoint Councillors Mrs Gates, Mrs Nelson and Mrs Wharton (sharing 2 positions).

8. APPOINTMENT OF MEMBERS TO COMMITTEES AND WORKING GROUPS

RESOLVED: To appoint the following Members to Committees:-

Finance
Chairman
Nelson
Turnbull
Leckenby – Grantham
S Nelson
Catterson
Rodgers
Richardson
Clough
Bonner
Gates - Clegg
Jamieson
Chaplow – Sims
Wharton

Operation Spruce Up
Gates
Wharton
Rippin - Richardson
Spencer
Clough
Nelson
Turnbull

Allotment Committee
Chairman
S Nelson
Clough
Grantham
Turnbull
Walter
Gates - Jamieson

Community Highways Worker
Chairman
Rodgers
Bonner - Clough
Stoddart - Jamieson
S Nelson - Catterson
B Nelson
Sims
Turnbull

Disabled Access Working Group
Chairman
Grantham
Bonner
Catterson
Gates - Clegg
Wharton
Turnbull

County Durham Plan
Bonner
Stoddart
Walter
P Taylor (if available)

Newsletter Working Group
Chairman
Rodgers
Grantham
Gates – Clegg
Bonner - Clough
Turnbull
Chaplow - Walter
Catterson

Complaints Committee
Chairman
Vice-Chairman
Jamieson
Turnbull
Bonner - Clough
Grantham

Complaints under Members Code of Conduct Committee
Chairman
Nelson
Turnbull

Personell Committee
Chairman
Turnbull
Bonner

9. CHAIRMAN AND VICE CHAIRMAN'S ALLOWANCE 2017/ 2018

It was proposed and seconded that the Chairman and Vice Chairman's allowance be increased by the rate of inflation.

RESOLVED: To implement the above proposal. (Chairman's Allowance L.G. Act 1972 Sec. 15 (5). (Vice-Chairman's Allowance LG Act 1972 Sec. 111).

10. APPOINTMENT OF SIGNATORIES 2017/ 2018

RESOLVED: That the signatories are as follows:
Cllr D Bell
Cllr J Turnbull
Cllr B Nelson
Cllr P Stoddart
Mrs S M Carmedy

11. DECLARATION OF MEMBERS' INTERESTS

Declarations of interest were received from:-

Councillor Jamieson – Item number 27 – Silver Trees Primary School – Notice Board Insurance Costs
Councillor Turnbull – Item number 21g – Brandon Primary School – Donation 'In it together' Conference.

RESOLVED: To receive the declarations of interest.

12. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mrs Chaplow and Mrs Rodgers

RESOLVED: To receive the apologies.

13. PUBLIC PARTICIPATION

There were no questions from the public in the specified time.

14. MINUTES OF THE MEETING HELD ON 21ST APRIL 2017

RESOLVED: That the minutes of the meeting held on 21st April 2017, be confirmed as a true record and signed by the Chairman.

15. PRESENTATION OF DONATION

The Chairman presented a donation to Great North Air Ambulance Service.

16. POLICE REPORT

A report had not been received

17. REPORT FROM UNITARY MEMBERS

There had been very little business undertaken at Durham County Council due to purdah. Councillors were now receiving training

18. TOWN AND COUNTRY PLANNING –APPLICATIONS FOR CONSIDERATION

Extracts from planning application lists had been forwarded to the appropriate Ward Councillors.
Notification has been received of application for Lidl, High Street South, Langley Moor to provide car park extension, lighting and landscaping.
Permission and refusals had been received.

DM/17/00572/FPA	Milburns Auto Repairs	Retention of MOT Service and Maintenance to cars and light commercial vehicles, Unit 5, Langley Moor Industrial Estate, Langley Moor, Durham DH7 8JE

18. TOWN AND COUNTRY PLANNING –APPLICATIONS FOR CONSIDERATION (Continued)

DM/17/01254/VOC	Brandon & Byshottles Parish Council	Variation of Condition 2 (Approved Plans) pursuant to Planning Permisssion DM/15/03448/FPA relating to alterations to existing window and door arrangements, changes to the internal layout of the building and reconfiguration of footpath. St. Johns Hall, John Street South, Meadowfield, Durham DH7 8RP
DM/17/01348/FPA	Ms Lindsey Bates	Erection of single storey extension to rear 8 Walton Terrace, New Brancepeth, Durham DH7 7ER
DM/17/00887/FPA	BT Payphones	Replacement of public telephone kiosk with kiosk combining public telephone and ATM service (Retrospective) Telephone Call Box to the East of Barber Shop, Market Place, Station View, Esh Winning, Durham DH7 9HT
DM/17/01354/FPA	Dr Stephen Thomas	Erection of single storey extension to rear and increase height of garage roof 8 Relley Garth, Langley Moor, Durham DH7 8XU
DM/17/01191/FPA	Lidl UK GmbH	Demolition of existing two workshops to provide car park extension, lighting and landscaping. Lidl, High Street South, Langley Moor, Durham DH7 8EU
DM/17/01522/FPA	Mrs E Hart	Single-Storey front and side, two-storey side and single-storey rear extensions. 29 Brecken Way, Meadowfield, Durham DH7 8UZ
DM/17/01476/FPA	Mr N Alderson	Part single, part two storey extension to funeral parlour. N Alderson Funeral Director, Flass Terrace, Ushaw Moor, Durham DH7 7LD
DM/17/01531/TPO	Mr & Mrs Wilson	Tree Works, 21 Swallow Close, Esh Winning, Durham DH7 9JN
DM/17/01543/FPA	Home Improvement Agency	Installation of step lift and extend width of steps to front entrance. 4 Midhill Close, Brandon, Durham DH7 8SL

RESOLVED: To receive the applications.

19. REVIEW AND APPROVAL OF STANDING ORDERS

Standing orders were presented to Council for review and approval. Standing Order 72f and 2) required amendment following changes to Financial Regulations in February 2017. The figures of £25,000 need to be amended to £60,000.

RESOLVED: To make the necessary amendments and approve the Standing Orders.

20. APPROVAL OF DELEGATES FOR THE FOLLOWING TRAINING EVENT:

a) National Association of Councillors- Summer Conference 23rd-25th June 2017

RESOLVED: To approve Councillors Bell, Bonner and Mrs Leckenby.

b) SLCC Regional Training Seminar Wednesday 19th July 2017 at Hardwick Hall, Sedgefield

RESOLVED: To approve Councillors Clough and Stoddart, the Clerk and Mrs Howe.

21. DONATION FOR CONSIDERATION

a) Esh Winning F.C

A request for a donation had been received from the above.

RESOLVED: To donate £200 in this instance (Esh Winning ward)

b) Citizens Advice Bureau

A request for a donation had been received from the above.

RESOLVED: To donate £3,600 in this instance (£360 each Brandon, Meadowfield & Langley Moor, £540 each New Brancepeth, Ushaw Moor and Esh Winning wards and £900 Central Fund)

c) Brandon United F.C.

A request for a donation had been received from the above.

RESOLVED: To arrange a meeting with the Club.

d) Ushaw Moor Action Group

A request for a donation had been received from the above.

RESOLVED: To donate £200 in this instance (Ushaw Moor ward)

e) Open Spaces Society

A request for a donation had been received from the above.

RESOLVED: To receive the letter.

21. **DONATION FOR CONSIDERATION (Continued)**

f) **Learning for Life**

RESOLVED: To receive the request as no one in the Parish area attends this college.

The Chairman agreed to take the following request due to the urgency of the request.

g) **Brandon Primary School**

Councillor Turnbull declared an interest and left the meeting.

A letter had been received from the above requesting a donation towards the holding of a Conference on 30th May 2017 in partnership with Tanfield Lea School.

RESOLVED: To donate £400 in this instance (Brandon Ward)

Councillor Turnbull returned to the meeting.

22. **SUMMER SCHOOL PLAY ACTIVITIES SCHEME- APPROVAL OF REQUEST FOR CONTRIBUTION TO THE SCHEME AT MEADOWFIELD, USHAW MOOR AND ESH WINNING**

A request had been received from the AAP for a contribution to the above scheme.

RESOLVED: To pay a contribution of £750 (Meadowfield, Esh Winning and Ushaw Moor Wards)

23. **2016/17 DRAFT ANNUAL REPORT FOR APPROVAL**

The draft annual report was presented to Council for approval.

RESOLVED: To approve the Annual Report and publish before 30th June 2017.

24. **FINANCIAL STATEMENT FOR YEAR ENDING 31ST MARCH 2017 FOR APPROVAL**

The financial statement for year ending 31st March 2017 was presented to Council for approval.

25. **APPROVAL OF CALENDAR OF MEETINGS FOR FORTHCOMING YEAR**

A calendar of meetings was presented to Council for approval.

RESOLVED: To approve the calendar of meetings.

26. RESOLUTION REQUIRED FOR APPROVAL OF THE USE OF THE GENERAL POWER OF COMPETENCE FOLLOWING THE MAY ELECTIONS

The Council is required to approve the use of the General Power of Competence at the AGM following ordinary elections. The Council still meets the criteria to use the Power.

RESOLVED: As the Council meets the required criteria, the Council adopts the General Power of Competence.

27. NOTICE BOARD- SILVER TREES PRIMARY SCHOOL- APPROVAL OF REQUEST TO COVER INSURANCE COSTS OF NEW NOTICE BOARD

Councillor Jamieson declared an interest but remained in the meeting.

The notice board outside Silver Trees Primary School is in a very bad condition and currently unusable. The school proposes to replace this with a new notice board and would like the Parish Council to cover the cost of insuring the notice board.

RESOLVED: To arrange insuring of the notice board.

28. STREET LIGHTS

Consultations had taken place on the removal of street lights in Broompark, Ushaw Moor, Esh Winning and New Brancepeth. Durham County Council is giving the Parish Council the opportunity to take out a Service Level Agreement (SLA) whereby the Parish Council pays for the cost of retaining the lights. There are 63 columns over the 4 areas. Examples of costs had been received.

RESOLVED: That the Council would not enter into a Service Level Agreement due to the high cost involved.

29. REQUEST FOR PERMISSION TO INSTALL MEMORIAL SEAT IN BRANDON VILLAGE

A letter had been received from Swinburne Maddison regarding permission to install a memorial seat in Brandon Village for the late Shirley Mason.

RESOLVED: To grant permission for the seat and arrange a site visit to establish the position of the seat.

30. ACCOUNTS FOR APPROVAL

Authorisation was requested to pay accounts amounting to £13,581.04

RESOLVED: To pay the accounts amounting to £13,581.04.

31. CIVIC FUNCTIONS FOR APPROVAL

Hartlepool B.C.	Welcome Dinner	24.6.2017

RESOLVED: To approve attendance at the function.

32. REPORT OF CLERK FOR INFORMATION

The Clerk presented a report to Council for information. The following issues arose:

- **Browney Village Green**

The Clerk reported that complaints had again been received regarding cars parking on the village green. The Clerk suggested placing low level planters or boulders around the green to prevent this.

RESOLVED: That the Clerk make enquiries about the legality of placing grasscrete on part of the green.

The meeting closed at 7.45 pm

Signature .....

Date ..16 June 2017..