

BRANDON AND BYSHOTTLES PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE COUNCIL
CHAMBERS
6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM
ON FRIDAY 20TH MAY 2011 AT 6.30 PM**

PRESENT

Councillor T Akins (in the Chair)

and Councillors Allen, Bell, Mrs Bonner, Mrs Gates, Grantham, Jones, Mrs Kitching, Nelson, Stoddart, Taylor, Turnbull, Venn, Wilkinson and Mrs Wilkinson

1. APPOINTMENT OF CHAIRMAN FOR 2011/2012

Nominations were requested by the Chairman.
Councillor Nelson was moved and seconded.

RESOLVED: That Councillor Nelson be elected as Chairman for the ensuing year.
Councillor Nelson read and signed the Declaration of Acceptance of Office, Councillor Nelson was invested with the Chain of Office and addressed the meeting.

2. APPOINTMENT OF VICE CHAIRMAN 2011/ 2012

Nominations were requested for Vice Chairman. Councillor Mrs Bonner was moved and seconded.

RESOLVED: That Councillor Mrs Bonner be elected as Vice Chairman for the ensuing year. Councillor Mrs Bonner read and signed the Declaration of Acceptance of Office.

3. REPLY BY COUNCILLOR AKINS

Councillor Akins replied to Councillor Nelson's address.

4. PRESENTATION OF PAST CHAIRMAN'S BADGE

Councillor Nelson presented the Past Chairman's Badge to Councillor Akins.

5. PRESENTATION OF CHAIN OF OFFICE TO CHAIRMAN'S CONSORT

Councillor Nelson presented the Chain of Office to his partner, who was to act as the Chairman's consort.

Standing Orders were suspended to take the Police report.

6. POLICE REPORT

The police reported on crime throughout the Parish and distributed their written report.

RESOLVED: To receive the report.

7. **APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES**

a) **Larger Local Councils' Forum**

RESOLVED: To appoint Councillors Bonner, Turnbull and the Clerk.

b) **County Durham Association of Local Councils**

RESOLVED: To appoint Councillor Bell.

c) **National Association of Councillors**

RESOLVED: To appoint Councillor Nelson.

d) **Mid Durham Parish Councils Committee**

RESOLVED: To appoint Councillors Bell, Turnbull and the Clerk.

e) **Brandon Partnership**

RESOLVED: To appoint Councillor Turnbull.

f) **Mid Durham Area Action Partnership**

RESOLVED: To appoint Councillor Bell.

8. **APPOINTMENT OF MEMBERS TO COMMITTEES AND WORKING GROUPS**

RESOLVED: To appoint the following Members to the following Committees and Working Groups:

Finance

Chairman
Grantham
Turnbull
M Smith
Taylor
Allen
Vacancy
Bonner
Jones
Gates
Stoddart
Wilkinson
Venn

Allotment Committee

Chairman
Taylor
Bell
Allen

Community Highways Worker

Chairman
Allen
Bell
Stoddart

8. APPOINTMENT OF MEMBERS TO COMMITTEES AND WORKING GROUPS
(Continued)

Turnbull	Taylor
Kelley	Grantham
Gates	C Wilkinson

Disabled Access Working Group

Chairman
Vacancy
Bonner
Catterson
Gates
M Smith
Turnbull

Website Working Group

Chairman
Allen
Bonner
Kelley
Vacancy
Taylor

Newsletter Working Group

Chairman
Allen
Catterson
Gates
Bonner
Turnbull
Wilkinson

Complaints Committee

Chairman
Vice-Chairman
M Smith
Akins
Turnbull

Complaints under Members Code of Conduct Committee

Chairman
Taylor
Turnbull

9. DECLARATION OF MEMBER'S INTEREST

Councillors Bell and Mrs Gates declared an interest in item 20a - Ushaw Moor Together

RESOLVED: To receive the declarations.

10. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Mrs Catterson, Dowsey, Kelley and Mrs Smith.

RESOLVED: To receive the apologies.

11. PUBLIC PARTICIPATION

There were no questions from the public in the specified time.

12. PRESENTATION OF DONATIONS

The Chairman presented donations to the following:

Brandon & Meadowfield Royal British Legion
Brandon British Legion FC
Victim Support

13. CHAIRMAN AND VICE CHAIRMAN'S ALLOWANCE 2011/ 2012

It was proposed and seconded that the Chairman and Vice Chairman's allowance be increased by the rate of inflation.

RESOLVED: To implement the above proposal. (Chairman's Allowance L.G. Act 1972 Sec. 15 (5). (Vice-Chairman's Allowance LG Act 1972 Sec. 111).

14. APPOINTMENT OF SIGNATORIES 2011/ 2012

RESOLVED: That the signatories remain as follows:

Cllr D Bell
Cllr J Turnbull
Cllr T Akins
Cllr P Stoddart
Mrs S M Carmedy

15. MINUTES OF THE MEETING HELD ON 15TH APRIL 2011

RESOLVED: That the minutes be confirmed as a true record and signed by the Chairman.

16. REPORT FROM UNITARY MEMBERS

Councillor Taylor reported the following:

New Chairman of Durham County Council - Councillor Dennis Morgan

Vice Chairman - Councillor Linda Marshall

County Durham Plan - a series of consultation exhibitions will be taking place

The Olympic Torch will be passing through Durham and an evening of celebrations will be held on 16th June 2012.

Councillor Wilkinson reported the following:

Consultation on cemeteries

Durham County Council website awarded 3 * rating

Refurbishments to Durham crematorium including new car park and access.

Oversteads House - 4 residents remaining

Parkwood Cemetery, Waterhouses - in an untidy condition - request for Parish Council to write to Durham County Council.

Councillor Turnbull reported the following:

Land for sale on Brandon Lane for leisure use

Councillor Taylor appointed Vice Chairman of Planning

Charter Trustees - Councillors J and Mrs C Wilkinson appointed as Deputy Mayor and Mayoress

Direct Services Offices - application to install 696 solar panels

'George Gently' road closures continue.

RESOLVED: To receive the reports and to write to Durham County Council regarding the condition of Parkwood Cemetery.

17. TOWN & COUNTRY PLANNING

Extracts from planning application lists had been forwarded to appropriate Ward Councillors.

Plans held in the office for:

- a) Proposed erection of 1no. detached dwelling with detached double garage to rear of existing dwelling(revised and resubmitted) at site south of My Way Guest House, Front Street, Broompark for My Way Guest House
- b) Proposed material amendments (variation of condition 10) of planning permission 09/00433 erection of 4no. dwellings with associated access and landscaping) pursuant to relocation and amendments to garaging designs at The Morley Wood, Brandon for PS Properties

List of approvals and refusals had been received.

RESOLVED: To take for information and to send a letter of support for application number 11/00268 for proposed formation of community garden at Ushaw Moor for Ushaw Moor Action Group.

18. ARMED FORCES DAY- INVITATION TO SUPPORT THE EVENT

A letter had been received from the Chief of Defence staff via Durham County Council inviting Councils to support Armed Forces Day by flying a flag during Armed Forces week, 20 - 25th June.

Brandon and New Brancepeth wards expressed an interest in supporting the event.

RESOLVED: To form a small working group with Brandon Community Association and Brandon and Meadowfield British Legion to discuss proposals to mark the event and to enquire whether Carrside Youth Club would be interested in taking part.

: To obtain costs from zephyr-tvc for flagpoles and flags

19. BUTTERWICK HOSPICE-INVITATION TO OPEN DAY ON 15TH JUNE 2011

An invitation had been received for the above Open Day, which will take place from 4pm to 7pm.

RESOLVED: Any Member interested in attending to inform the Clerk.

20. DONATIONS FOR CONSIDERATION

a) USHAW MOOR TOGETHER

Councillors Bell and Mrs Gates left the meeting.

Confirmation of a donation towards Christmas lights was required.

RESOLVED: To donate £1,000 in this instance (LG Act 1972 Sec. 144) (Ushaw Moor Ward)

Councillors Bell and Mrs Gates returned to the meeting.

20. DONATIONS FOR CONSIDERATION (Continued)
b) DURHAM CRIMESTOPPERS

A request for a donation had been received from the above.

RESOLVED: To donate £150 in this instance (£25 per Ward)

21. ANNUAL REPORT FOR APPROVAL

The annual report 2010/11 was presented to Council for approval.

RESOLVED: To approve the report and distribute before 30th June 2011.

22. REVIEW OF POLICIES

- a) Standing Orders
- b) Public Notice Board Policy

RESOLVED: a) To amend:

- S.O. 53 - September to be amended to June
- S.O. 54 - replace December with 'no later than the end of January.'
- S.O. 55 - 22nd March 2002 to be amended to 18th May 2007

b) To approve the policy.

23. DURHAM COUNTY COUNCIL - DRAFT CEMETERY POLICIES CONSULTATION

Consultation is taking place on the above with responses to be returned by 25th July 2011.

RESOLVED: To arrange a working group to discuss a response.

24. COUNTY DURHAM PLAN CONSULTATION

Further consultation is taking place on the County Durham Plan commencing 23rd May 2011 for 6 weeks. Details of events taking place designed for Parish Councils to attend have been received. The event relevant to the Parish area would be held on 9th June 2011, 6 pm at County Hall.

RESOLVED: To arrange a working group to discuss a response.

25. FINANCIAL STATEMENT FOR YEAR ENDING 31ST MARCH 2011

Approval was requested for the financial statement for year ending 31st March 2011.

RESOLVED: To approve the statement for year ending 31st March 2011.

26. ACCOUNTS FOR APPROVAL

Authorisation was requested to pay accounts amounting to £25,291.94.

RESOLVED: To authorise payment of the accounts.

27. CIVIC FUNCTIONS FOR APPROVAL

Great Aycliffe T.C.	Charity evening	14.4.11
Mayor of Durham	Civic Dinner	7.5.11
Durham County Council	Church service	8.5.11

RESOLVED: To approve the above functions.

28. REPORT OF CLERK

The Clerk presented a report to Council for information. The following issues arose:

- **Grasscutting**

RESOLVED: To include the following areas into the grasscutting programme.

- 2 small areas adjoining field at Cherry Park, Brandon
- area of land at Brandon Road, Esh Winning adjoining Coronation Homes.
To inform the County Council of this as they cut land at present.

- **Ushaw Moor Pedestrian Survey**

The Clerk reported that the County Council had confirmed that they had no budget for the above therefore they couldn't contribute to the cost.

RESOLVED: To write to the local unitary members enquiring if they could fund 50% of the cost.

29. 'WORKING IN PARTNERSHIP' - CONFERENCE - LYTHAM ST. ANNES

Approval was requested for delegates to attend the above conference.

RESOLVED: To reserve 2 places plus Councillor Nelson (LG Act 1972 Sec 111)

The meeting closed at 7.45 pm.