

BRANDON & BYSHOTTLES PARISH COUNCIL
MINUTES OF THE FINANCE MEETING OF THE COUNCIL HELD IN
THE COUNCIL CHAMBERS, 6, GOATBECK TERRACE,
LANGLEY MOOR, DURHAM, DH7 8JJ
ON WEDNESDAY 11th MARCH 2026 AT 7 PM

Present:

Councillor S Leckenby (Chair)

Councillors D Bell, J Jamieson, J S Burt and J A Turnbull.

ALSO PRESENT: Mrs C Dixon (Clerk)

1. Apologies for Absence

Apologies for absence were received from Cllrs A Bonner and M Wilson

RESOLVED: to **RECEIVE** the apologies.

2. Declarations of Interest & Requests for Dispensations

RESOLVED: Declarations of interest were received from the following:

Cllr S Leckenby - Brandon Carrside - Committee Member.

Cllr J Turnbull - Brandon Carrside - Committee Member.

Cllr J Jamieson – Brandon Carrside – Committee Member.

3. Public Participation

There were no representations from the public.

4. Minutes of the Meeting held on 10th December 2025.

RESOLVED: That the minutes of the Meeting held on 10th December 2025 were

CONFIRMED as a correct record and signed by the Chair.

5. Income & Expenditure to 31st January 2026

The Clerk requested that members confirm where monies were to come from for members' conferences that they were attending at the end of March. Members requested confirmation regarding budget headings 4020 and 4025 to ensure that these were treated separately.

RESOLVED: To **RECEIVE** the report and to **APPROVE** delegating authority to officers to allocate the required funding from earmarked reserves for members' conference attendance. The Clerk is to confirm the budget headings.

6. Bank Reconciliation November 2025 – January 2026

RESOLVED: To **RECEIVE** the report and to note that Cllr J Burt be appointed to verify the bank reconciliation documents.

7. Petty Cash Report

RESOLVED: To **APPROVE** the petty cash limit to be reduced to £50.

The meeting closed at 7.15 pm

Signed

Date