



Brandon & Byshottles Parish Council

Mrs C Dixon
Clerk to the Council

Council Offices
6 Goatbeck Terrace
Langley Moor
County Durham
DH7 8JJ
Tel: 0191 3789947
info@brandonandbyshottlesparishcouncil.gov.uk

1st September 2026

Dear Councillor,

You are hereby summoned to attend the Meeting of the Finance Committee which will be held in the Council Chambers, 6 Goatbeck Terrace, Langley Moor, Durham, DH7 8JJ, on Wednesday 9th September 2026, at 7pm.

C. Dixon

Mrs Claire Dixon
Clerk to the Council

AGENDA

- 10. Apologies for Absence** – to consider for approval.
- 11. Declarations of interest and requests for dispensations** – to consider any declarations by councillors in accordance with the Localism Act 2011 or the Council's Code of Conduct for approval.
- 12. Public Participation** – to receive any questions or representations from members of the public.
- 13. Minutes of the previous meeting** – to consider for approval the minutes of the Finance Committee held on 11th June 2026 (attached)
- 14. Bank Reconciliations April - July 2026** - to consider report (attached).
- 15. Income & Expenditure Report July 2026** – to consider report (attached).
- 16. The Co-Operative Bank** – to consider the correspondence (attached).
- 17. Ward Budgets Review** - to consider report (attached).

BRANDON & BYSHOTTLES PARISH COUNCIL
MINUTES OF THE FINANCE MEETING OF THE COUNCIL HELD IN
THE COUNCIL CHAMBERS, 6, GOATBECK TERRACE,
LANGLEY MOOR, DURHAM, DH7 8JJ
ON WEDNESDAY 11th JUNE 2026 AT 10.30 AM

Present:

Councillor J S Burt (Vice Chair)

Councillors D Bell, Cllrs A Bonner, J Jamieson, C J Smith, J A Turnbull and M Wilson.

ALSO PRESENT: Mrs C Dixon (Clerk), Sam Shippen (LGRC consultant) and 1 Member of the Public

1. Apologies for Absence

Apologies for absence were received from Councillors S Leckenby (Chair).

RESOLVED: to **RECEIVE** the apologies.

2. Declarations of Interest & Requests for Dispensations

RESOLVED: To **NOTE** there were no declarations received.

3. Public Participation

RESOLVED: There were no representations from the public.

4. Minutes of the Meeting held on 11th March 2026.

RESOLVED: That the minutes of the Meeting held on 11th March 2026 were

CONFIRMED as a correct record and signed by the Chair.

5. Income & Expenditure to 31st March 2026

RESOLVED: To **RECEIVE** the report.

6. Bank Reconciliation February – March 2026

RESOLVED: To **RECEIVE** the report and to note that Cllr J Burt be appointed to verify the bank reconciliation documents.

7. Ear Marked Reserves as at 31st March 2026

RESOLVED: To **NOTE** the information.

8. Annual Accounting Statement 2025-26

RESOLVED: To **APPROVE** recommendation to Full Council.

9. Counterfeit Bank Notes

RESOLVED: To **APPROVE** that the Council write off the £20 loss.

The meeting closed at 10.48 am

Signed

Date

**Bank Reconciliation Statement as at 30/04/2026
for Cashbook 1 - CO OP Bank Current**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
CO OP Bank Current	30/04/2026	161	138,328.03
			<u>138,328.03</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
27/04/2026 BACS HMRC PAYE/NI		896.29	
30/04/2026 CARD Arbor Timber		181.50	
			<u>1,077.79</u>
			137,250.24
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			137,250.24
		Balance per Cash Book is :-	137,250.24
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Bank Reconciliation up to 30/04/2026 for Cashbook No 1 - CO OP Bank Current

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
01/04/2026	BACS9.1	20,000.00		20,000.00		R 	Durham County Council
01/04/2026	BACS9.1C	-20,000.00		-20,000.00		R 	Durham County Council
01/04/2026	Allot		2,185.00	2,185.00		R 	Receipt(s) Banked
02/04/2026	Allot 2/4		966.00	966.00		R 	Receipt(s) Banked
02/04/2026	Geddes		24.00	24.00		R 	Receipt(s) Banked
07/04/2026	Allot 7/4		1,678.00	1,678.00		R 	Receipt(s) Banked
07/04/2026	Precept		146,879.00	146,879.00		R 	Receipt(s) Banked
08/04/2026	Allot 8/4		615.29	615.29		R 	Receipt(s) Banked
08/04/2026	cash bank		1,886.00	1,886.00		R 	Receipt(s) Banked
08/04/2026	Allot Cheq		736.00	736.00		R 	Receipt(s) Banked
09/04/2026	Allot 9/4		713.00	713.00		R 	Receipt(s) Banked
10/04/2026	Allot 10/4		253.00	253.00		R 	Receipt(s) Banked
13/04/2026	Allot 13/4		759.00	759.00		R 	Receipt(s) Banked
14/04/2026	Allot 14/4		230.00	230.00		R 	Receipt(s) Banked
14/04/2026	BACS		24.00	24.00		R 	Receipt(s) Banked
15/04/2026	BACS	14.00		14.00		R 	B Young
15/04/2026	BACS	30.00		30.00		R 	North East War Memorial Projec
15/04/2026	CARD	25.00		25.00		R 	Tesco
15/04/2026	CARD	100.00		100.00		R 	Cash Float
15/04/2026	CARD	46.45		46.45		R 	Violet & Ivy
15/04/2026	BACS		40.00	40.00		R 	Receipt(s) Banked
15/04/2026	Allot 15/4		118.29	118.29		R 	Receipt(s) Banked
16/04/2026	DD2	16.61		16.61		R 	EON Next 5 (Cell Site Ushaw Mo
16/04/2026	DD3	16.63		16.63		R 	EON Next (Langley Moor Xmas Tr
16/04/2026	DD4	16.46		16.46		R 	EON Next (Esh Winning Xmas Tre
16/04/2026	Allot 16/4		184.00	184.00		R 	Receipt(s) Banked
17/04/2026	DD5	18.56		18.56		R 	EON Next (New Brancepeth Xmas
17/04/2026	DD6	155.32		155.32		R 	Total Energies Gas & Power Ltd
17/04/2026	BACS	16.00		16.00		R 	Sarah Leckenby
17/04/2026	BACS1	333.60		333.60		R 	Cafe Interlude
17/04/2026	DDR	18.76		18.76		R 	EON Next (Meadowfield Xmas Tre
17/04/2026	BACS		26,864.01	26,864.01		R 	Receipt(s) Banked
17/04/2026	Allot 17/4		207.00	207.00		R 	Receipt(s) Banked
20/04/2026	Allot 20/4		437.00	437.00		R 	Receipt(s) Banked
21/04/2026	CARD	2.79		2.79		R 	Lidl
21/04/2026	Allot 21/4		2,254.00	2,254.00		R 	Receipt(s) Banked
22/04/2026	DD1	45.00		45.00		R 	O2 - Telefonica UK
22/04/2026	CARD	24.65		24.65		R 	Post Office
22/04/2026	CARD	46.60		46.60		R 	Arbor Timber
22/04/2026	Allot 23/4		46.00	46.00		R 	Receipt(s) Banked
23/04/2026	Allot 23/4		276.00	276.00		R 	Receipt(s) Banked
23/04/2026	BACS		18.00	18.00		R 	Receipt(s) Banked
24/04/2026	Allot 24/4		46.00	46.00		R 	Receipt(s) Banked
27/04/2026	BACS1	3,618.58		3,618.58		R 	DK Horticulture
27/04/2026	BACS2	100.48		100.48		R 	Konica Minolta Business Soluti
27/04/2026	BACS3	4,870.90		4,870.90		R 	Brandon Carrside Youth & Commu
27/04/2026	BACS 4	3,503.18		3,503.18		R 	County Durham Assoc of Local C
27/04/2026	BACS5	182.40		182.40		R 	DU Clean Ltd

Date: 01/07/2026

Brandon and Byshottles PC Current Year 2026-27

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Time: 09:51

User: SAM

Bank Reconciliation up to 30/04/2026 for Cashbook No 1 - CO OP Bank Current

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
27/04/2026	BACS6	159.60		159.60		R ☒	DU Clean Ltd
27/04/2026	BACS7	7,181.74		7,181.74		R ☒	Durham County Council
27/04/2026	BACS10	2,026.62		2,026.62		R ☒	LGRC Associates Ltd
27/04/2026	BACS11	1,674.00		1,674.00		R ☒	National Association of Council
27/04/2026	BACS12	45.00		45.00		R ☒	Open Spaces Society
27/04/2026	BACS13	722.40		722.40		R ☒	Rialtas Business Solutions Ltd
27/04/2026	BACS15	22.00		22.00		R ☒	Ushaw Moor Action Group
27/04/2026	BACS16	30.00		30.00		R ☒	Vision ITC Ltd
27/04/2026	BACS	250.00		250.00		R ☒	Esh Winning Residents Associat
27/04/2026	BACS	500.00		500.00		R ☒	Esh Winning Residents Associat
27/04/2026	BACS	83.80		83.80		R ☒	John Grantham
27/04/2026	BACS	50.00		50.00		R ☒	Sunderland City Council
27/04/2026	DD1	63.89		63.89		R ☒	British Gas Trading Ltd
27/04/2026	DD2	240.02		240.02		R ☒	Daisy Communications Ltd
27/04/2026	BACS2	829.54		829.54		R ☒	Durham County Council
27/04/2026	BACS3	46.84		46.84		R ☒	Konica Minolta Business Soluti
27/04/2026	BACS4	1,932.54		1,932.54		R ☒	LGRC Associates Ltd
27/04/2026	BACS5	636.00		636.00		R ☒	Safe and Sure Fire Protection
27/04/2026	BACS6	13.82		13.82		R ☒	Transcendit Ltd
27/04/2026	BACS7	118.80		118.80		R ☒	Transcendit Ltd
27/04/2026	BACS8	98.26		98.26		R ☒	Wave (Hamilton Row Allotments)
27/04/2026	BACS	800.58		800.58		R ☒	DCC Pension Fund
27/04/2026	BACS	896.29			896.29	☐	HMRC PAYE/NI
27/04/2026	Allot 27/4		1,472.00	1,472.00		R ☒	Receipt(s) Banked
28/04/2026	BACS8	29,113.84		29,113.84		R ☒	Durham County Council
28/04/2026	BACS14	300.00		300.00		R ☒	Shine Reach & Wash Cleaning Se
28/04/2026	Allot 28/4		115.00	115.00		R ☒	Receipt(s) Banked
29/04/2026	Allot 29/4		46.00	46.00		R ☒	Receipt(s) Banked
30/04/2026	CARD	181.50			181.50	☐	Arbor Timber
30/04/2026	BACS	1,449.12		1,449.12		R ☒	██████████
30/04/2026	BACS	1,672.76		1,672.76		R ☒	██████████
30/04/2026	Allot 30/4		184.00	184.00		R ☒	Receipt(s) Banked
		<u>64,340.93</u>	<u>189,255.59</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

**Bank Reconciliation Statement as at 30/04/2026
for Cashbook 2 - CO OP Bank Deposit Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
CO OP Bank Deposit Account	30/04/2026		430.47
			<u>430.47</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			430.47
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			430.47
		Balance per Cash Book is :-	430.47
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Bank Reconciliation up to 30/04/2026 for Cashbook No 2 - CO OP Bank Deposit Account

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
02/04/2026	bacs		430.47	430.47		R 	Receipt(s) Banked
		<u>0.00</u>	<u>430.47</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 30/04/2026
for Cashbook 3 - CCLA - PSDF

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
CCLA - PSDF	30/04/2026		210,514.07
			<u>210,514.07</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			210,514.07
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			210,514.07
		Balance per Cash Book is :-	210,514.07
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Bank Reconciliation up to 30/04/2026 for Cashbook No 3 - CCLA - PSDF

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
02/04/2026	BACS		697.78	697.78		R 	Receipt(s) Banked
		<u>0.00</u>	<u>697.78</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

**Bank Reconciliation Statement as at 30/04/2026
for Cashbook 4 - Petty Cash**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Petty Cash	30/04/2026		111.05
			<u>111.05</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			111.05
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			111.05
		Balance per Cash Book is :-	111.05
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Bank Reconciliation up to 30/04/2026 for Cashbook No 4 - Petty Cash

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
09/04/2026	PETTY CASH	5.00		5.00		R 	Shine & Reach
09/04/2026	PETTY CASH	20.00		20.00		R 	B&Q
09/04/2026	PETTY CASH	16.25		16.25		R 	B&Q
09/04/2026	PETTY CASH	-20.00		-20.00		R 	B&Q
09/04/2026	PETTY CASH	20.00		20.00		R 	B&Q
24/04/2026	PETTY CASH	10.00		10.00		R 	Northumberland County Council
		51.25	0.00				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

**Bank Reconciliation Statement as at 31/05/2026
for Cashbook 1 - CO OP Bank Current**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
CO OP Bank Current	29/05/2026	165	10,882.19
			<u>10,882.19</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			10,882.19
<u>Unpresented Receipts (Plus)</u>			
28/05/2026 Cheques 28		92.00	
28/05/2026 Cheque28		46.00	
			<u>138.00</u>
			11,020.19
		Balance per Cash Book is :-	11,020.19
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Bank Reconciliation up to 31/05/2026 for Cashbook No 1 - CO OP Bank Current

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
27/04/2026	BACS	896.29		896.29		R 	HMRC PAYE/NI
30/04/2026	CARD	181.50		181.50		R 	Arbor Timber
01/05/2026	BACS9.1 c	20,000.00		20,000.00		R 	Durham County Council
01/05/2026	BACS	400.00		400.00		R 	Browney Residents Association
01/05/2026	BACS26	6,950.00		6,950.00		R 	Brandon Carrside Youth & Commu
01/05/2026	Allot 1/5		184.00	184.00		R 	Receipt(s) Banked
01/05/2026	PO Credit		100.00	100.00		R 	Receipt(s) Banked
01/05/2026	PO Credit		573.00	573.00		R 	Receipt(s) Banked
01/05/2026	PO Cash1/5		1,702.00	1,702.00		R 	Receipt(s) Banked
01/05/2026	Fraud note		-20.00	-20.00		R 	Receipt(s) Banked
01/05/2026	cheques		571.00	571.00		R 	Receipt(s) Banked
01/05/2026	PO Cash7/5		644.00	644.00		R 	Receipt(s) Banked
04/05/2026	DDR	47.00		47.00		R 	Information Commissioners' Off
05/05/2026	BACS9.2	11,300.04		11,300.04		R 	Durham County Council
05/05/2026	Allot 5/5		276.00	276.00		R 	Receipt(s) Banked
06/05/2026	CARD	66.70		66.70		R 	Arbor Timber
06/05/2026	Allot 6/5		46.00	46.00		R 	Receipt(s) Banked
07/05/2026	CARD	13.65		13.65		R 	Post Office
07/05/2026	BACS	25.00		25.00		R 	Coop Bank
07/05/2026	Precept TF	90,000.00		90,000.00		R 	CCLA - PSDF
07/05/2026	Allot 7/5		230.00	230.00		R 	Receipt(s) Banked
07/05/2026	26/031		46.00	46.00		R 	Receipt(s) Banked
07/05/2026	26/032		1,518.00	1,518.00		R 	Receipt(s) Banked
08/05/2026	Allot 8/5		598.00	598.00		R 	Receipt(s) Banked
11/05/2026	DD1	6.04		6.04		R 	Wave (office)
11/05/2026	Allot 11/5		207.00	207.00		R 	Receipt(s) Banked
12/05/2026	Allot 12/5		276.00	276.00		R 	Receipt(s) Banked
17/05/2026	DD7	0.44		0.44		R 	British Gas Trading Ltd
18/05/2026	DD10	142.87		142.87		R 	Total Energies Gas & Power Ltd
19/05/2026	Allot 19/5		46.00	46.00		R 	Receipt(s) Banked
20/05/2026	DD3	18.42		18.42		R 	EON Next (Langley Moor Xmas Tr
20/05/2026	DD4	17.97		17.97		R 	EON Next (New Brancepeth Xmas
20/05/2026	DD5	18.23		18.23		R 	EON Next (Esh Winning Xmas Tre
20/05/2026	DD8	18.16		18.16		R 	EON Next (Meadowfield Xmas Tre
21/05/2026	DD9	19.05		19.05		R 	EON Next 5 (Cell Site Ushaw Mo
21/05/2026	BACS	896.29		896.29		R 	HMRC PAYE/NI
21/05/2026	BACS	800.58		800.58		R 	DCC Pension Fund
21/05/2026	BACS	200.00		200.00		R 	Durham Netball Club
21/05/2026	BACS5	349.15		349.15		R 	DK Horticulture
21/05/2026	BACS6	3,618.58		3,618.58		R 	DK Horticulture
21/05/2026	BACS7	504.00		504.00		R 	National Assoc of Councillors
21/05/2026	BACS8	144.00		144.00		R 	John Humphrey Plumbing & Heati
21/05/2026	BACS9	35.00		35.00		R 	County Durham Assoc of Local C
21/05/2026	BACS10	936.00		936.00		R 	Ward Bros Plant Hire Ltd
21/05/2026	BACS11	70.20		70.20		R 	DU Clean Ltd
21/05/2026	BACS12	22.00		22.00		R 	Ushaw Moor Action Group
21/05/2026	BACS13	130.80		130.80		R 	Steadfast Security Systems
22/05/2026	DD6	45.00		45.00		R 	O2 - Telefonica UK

Bank Reconciliation up to 31/05/2026 for Cashbook No 1 - CO OP Bank Current

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
22/05/2026	BACS1	240.00		240.00		R ☒	Durham County Council
22/05/2026	BACS2	240.00		240.00		R ☒	Durham County Council
22/05/2026	BACS3	75.00		75.00		R ☒	Durham County Council
22/05/2026	BACS4	311.90		311.90		R ☒	Cathedral Leasing Ltd
22/05/2026	Allot 22/5		92.00	92.00		R ☒	Receipt(s) Banked
26/05/2026	BACS	1,300.00		1,300.00		R ☒	RC Recycling & Jet Washing
26/05/2026	BACS14	168.23		168.23		R ☒	Wave (Commercial Street allotm
26/05/2026	BACS	189.68		189.68		R ☒	Wave (Station Avenue allotment
26/05/2026	BACS16	65.96		65.96		R ☒	Wave (High Browney allotments)
26/05/2026	BACS17	402.12		402.12		R ☒	Wave (Low Browney allotments)
26/05/2026	BACS18	37.98		37.98		R ☒	Wave (Durham Road allotments)
26/05/2026	BACS19	28.10		28.10		R ☒	Wave (Broompark allotments)
26/05/2026	BACS20	28.02		28.02		R ☒	Wave (Cockhouse Lane allotment
26/05/2026	BACS21	23.07		23.07		R ☒	Wave (Empire Fields allot Usha
26/05/2026	BACS22	62.66		62.66		R ☒	Wave (Black Road allotments)
26/05/2026	BACS23	28.91		28.91		R ☒	Wave (Low Meadowfield allotmen
26/05/2026	BACS24	49.47		49.47		R ☒	Wave (Low Meadowfield allotmen
26/05/2026	BACS25	12.64		12.64		R ☒	Wave Waterhouses Grazing
26/05/2026	BACS27	57.84		57.84		R ☒	Wave (Langley Grove allotments
26/05/2026	BACS28	61.13		61.13		R ☒	Wave (Folds Close allotments)
26/05/2026	BACS		18.00	18.00		R ☒	Receipt(s) Banked
27/05/2026	DD2	241.54		241.54		R ☒	Daisy Communications Ltd
27/05/2026	Allot 27/5		46.00	46.00		R ☒	Receipt(s) Banked
27/05/2026	TFR May		10,000.00	10,000.00		R ☒	Receipt(s) Banked
28/05/2026	CARD	29.12		29.12		R ☒	Post Office
28/05/2026	Cheques 28		92.00		92.00	☐	Receipt(s) Banked
28/05/2026	cash 28/5		138.00	138.00		R ☒	Receipt(s) Banked
28/05/2026	Cheque28		46.00		46.00	☐	Receipt(s) Banked
29/05/2026	DD	88.63		88.63		R ☒	British Gas Trading Ltd
29/05/2026	BACS	1,672.76		1,672.76		R ☒	
29/05/2026	BACS	1,449.12		1,449.12		R ☒	
		<u>144,736.84</u>	<u>17,429.00</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

**Bank Reconciliation Statement as at 31/05/2026
for Cashbook 2 - CO OP Bank Deposit Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
CO OP Bank Deposit Account	31/05/2026		430.47
			430.47
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			430.47
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			0.00
			430.47
		Balance per Cash Book is :-	430.47
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

**Bank Reconciliation Statement as at 31/05/2026
for Cashbook 3 - CCLA - PSDF**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
CCLA - PSDF	31/05/2026		291,164.50
			<u>291,164.50</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			291,164.50
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			291,164.50
		Balance per Cash Book is :-	291,164.50
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Bank Reconciliation up to 31/05/2026 for Cashbook No 3 - CCLA - PSDF

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
05/05/2026	bacs		650.43	650.43		R ☐	Receipt(s) Banked
07/05/2026	Precept TF		90,000.00	90,000.00		R ☐	Receipt(s) Banked
27/05/2026	TFR May	10,000.00		10,000.00		R ☐	CO OP Bank Current
		<u>10,000.00</u>	<u>90,650.43</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Petty Cash	31/05/2026		73.06
			73.06
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			73.06
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			0.00
			73.06
		Balance per Cash Book is :-	73.06
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Bank Reconciliation up to 31/05/2026 for Cashbook No 4 - Petty Cash

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
06/05/2026	PETTY CASH	15.99		15.99		R 	Screwfix
06/05/2026	PETTY CASH	22.00		22.00		R 	B&Q
		<u>37.99</u>	<u>0.00</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

**Bank Reconciliation Statement as at 30/06/2026
for Cashbook 1 - CO OP Bank Current**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
CO OP Bank Current	30/06/2026		2,184.36
			<u>2,184.36</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			2,184.36
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			2,184.36
		Balance per Cash Book is :-	2,184.36
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Bank Reconciliation up to 30/06/2026 for Cashbook No 1 - CO OP Bank Current

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
28/05/2026	Cheques 28		92.00	92.00		R 	Receipt(s) Banked
28/05/2026	Cheque28		46.00	46.00		R 	Receipt(s) Banked
01/06/2026	ALLOT 1/6		184.00	184.00		R 	Receipt(s) Banked
02/06/2026	CARD	35.85		35.85		R 	Amazon
02/06/2026	Allot 2/6		229.00	229.00		R 	Receipt(s) Banked
03/06/2026	Allot 3/6		138.00	138.00		R 	Receipt(s) Banked
04/06/2026	CARD	1.73		1.73		R 	Amazon
04/06/2026	CARD	20.08		20.08		R 	Vistaprint
05/06/2026	CARD	36.40		36.40		R 	Post Office
05/06/2026	Allot 5/6		46.00	46.00		R 	Receipt(s) Banked
05/06/2026	Allot 5/6		230.00	230.00		R 	Receipt(s) Banked
10/06/2026	CARD	47.80		47.80		R 	Amazon
10/06/2026	CARD	237.95		237.95		R 	National Book Tokens
10/06/2026	BACS	1,513.00		1,513.00		R 	Sarah Leckenby
10/06/2026	Allot 10/6		97.00	97.00		R 	Receipt(s) Banked
11/06/2026	Allot 11/6		69.00	69.00		R 	Receipt(s) Banked
15/06/2026	DD6	112.89		112.89		R 	Total Energies Gas & Power Ltd
15/06/2026	Allot15/6		47.00	47.00		R 	Receipt(s) Banked
16/06/2026	CARD	10.49		10.49		R 	Arbor Timber
16/06/2026	DD1	18.42		18.42		R 	EON Next 5 (Cell Site Ushaw Mo
16/06/2026	DD2	18.77		18.77		R 	ÈON Next (Meadowfield Xmas Tre
16/06/2026	DD3	17.64		17.64		R 	EON Next (Esh Winning Xmas Tre
16/06/2026	DD4	18.57		18.57		R 	EON Next (New Brancepeth Xmas
16/06/2026	DD5	17.76		17.76		R 	EON Next (Langley Moor Xmas Tr
19/06/2026	Allot 19/6		46.00	46.00		R 	Receipt(s) Banked
22/06/2026	BACS	4,056.18		4,056.18		R 	Clear Councils Insurance
22/06/2026	TFR June		23,000.00	23,000.00		R 	Receipt(s) Banked
23/06/2026	CARD	7.25		7.25		R 	Aldi
23/06/2026	BACS		18.00	18.00		R 	Receipt(s) Banked
23/06/2026	Allot 23/6		46.00	46.00		R 	Receipt(s) Banked
24/06/2026	CARD	32.40		32.40		R 	Arbor Timber
24/06/2026	DD	45.00		45.00		R 	O2 - Telefonica UK
26/06/2026	BACS	896.29		896.29		R 	HMRC PAYE/NI
26/06/2026	BACS	800.58		800.58		R 	DCC Pension Fund
26/06/2026	BACS1	10,346.28		10,346.28		R 	Brandon Carrside Youth & Commu
26/06/2026	BACS2	3,618.58		3,618.58		R 	DK Horticulture
26/06/2026	BACS3	46.80		46.80		R 	DU Clean Ltd
26/06/2026	BACS4	198.00		198.00		R 	John Humphrey Plumbing & Heati
26/06/2026	bacs5	2,533.27		2,533.27		R 	LGRC Associates Ltd
26/06/2026	BACS6	90.00		90.00		R 	Michael Gray Signs
26/06/2026	BACS7	43.85		43.85		R 	Staples.co.uk
26/06/2026	BACS8	13.82		13.82		R 	Transcendit Ltd
26/06/2026	BACS9	118.80		118.80		R 	Transcendit Ltd
26/06/2026	BACS10	22.00		22.00		R 	Ushaw Moor Action Group
26/06/2026	BACS11	312.00		312.00		R 	Ward Bros Plant Hire Ltd
26/06/2026	BACS12	1,867.06		1,867.06		R 	JRB Enterprise Ltd
26/06/2026	BACS13	418.68		418.68		R 	X Learning Ltd
26/06/2026	BACS14	1,872.31		1,872.31		R 	LGRC Associates Ltd

Date: 16/07/2026

Brandon and Byshottles PC Current Year 2026-27

Page 2

Time: 16:32

User: SAM

Bank Reconciliation up to 30/06/2026 for Cashbook No 1 - CO OP Bank Current

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
26/06/2026	BACS15	118.80		118.80		R 	Transcendit Ltd
26/06/2026	BACS16	13.82		13.82		R 	Transcendit Ltd
26/06/2026	DD7	241.54		241.54		R 	Daisy Communications Ltd
26/06/2026	BACS17	34.96		34.96		R 	Wave (Alder Park allotments)
29/06/2026	DD	53.33		53.33		R 	British Gas Trading Ltd
29/06/2026	Allot 29/6		45.00	45.00		R 	Receipt(s) Banked
30/06/2026	BACS	1,449.12		1,449.12		R 	
30/06/2026	BACS	1,672.76		1,672.76		R 	
		<u>33,030.83</u>	<u>24,333.00</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

**Bank Reconciliation Statement as at 30/06/2026
for Cashbook 2 - CO OP Bank Deposit Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
CO OP Bank Deposit Account	30/06/2026		430.47
			<u>430.47</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			430.47
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			430.47
		Balance per Cash Book is :-	430.47
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

**Bank Reconciliation Statement as at 30/06/2026
for Cashbook 3 - CCLA - PSDF**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
CCLA - PSDF	30/06/2026		269,073.83
			<u>269,073.83</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			269,073.83
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			269,073.83
		Balance per Cash Book is :-	269,073.83
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Bank Reconciliation up to 30/06/2026 for Cashbook No 3 - CCLA - PSDF

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
02/06/2026	BACS		909.33	909.33		R ☐	Receipt(s) Banked
22/06/2026	TFR June	23,000.00		23,000.00		R ☐	CO OP Bank Current
		<u>23,000.00</u>	<u>909.33</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

**Bank Reconciliation Statement as at 30/06/2026
for Cashbook 4 - Petty Cash**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Petty Cash	30/06/2026		43.07
			43.07
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			43.07
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			0.00
			43.07
		Balance per Cash Book is :-	43.07
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Bank Reconciliation up to 30/06/2026 for Cashbook No 4 - Petty Cash

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
04/06/2026	PETTY CASH	10.00		10.00		R 	Shine & Reach
17/06/2026	PETTY CASH	19.99		19.99		R 	Screwfix
		<u>29.99</u>	<u>0.00</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Date: 01/09/2026

Brandon and Byshottles PC Current Year 2026-27

Page 1

Time: 11:15

**Bank Reconciliation Statement as at 31/07/2026
for Cashbook 1 - CO OP Bank Current**

User: SAM

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
CO OP Bank Current	24/07/2026	170	28,276.65
			<u>28,276.65</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
18/07/2026 BACS Misty Blooms		20.00	
			<u>20.00</u>
			28,256.65
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			28,256.65
		Balance per Cash Book is :-	28,256.65
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Bank Reconciliation up to 31/07/2026 for Cashbook No 1 - CO OP Bank Current

Date	Cheque/Ref	Amnt Paid	Amnt Banked	Stat Amnt	Difference	Cleared	Payee Name or Description
01/07/2026	BACS	75.50		75.50		R ☒	David Bell
01/07/2026	BACS	600.00		600.00		R ☒	DCC Mayors Charity
01/07/2026	BACS	300.00		300.00		R ☒	Brownie Residents Association
07/07/2026	CARD	20.92		20.92		R ☒	Essex Graphic Display
10/07/2026	CASH	6.93		6.93		R ☒	Petty Cash
14/07/2026	PO Credit		69.00	69.00		R ☒	Receipt(s) Banked
15/07/2026	DD4	77.68		77.68		R ☒	Total Energies Gas & Power Ltd
16/07/2026	DD2	18.20		18.20		R ☒	EON Next (Meadowfield Xmas Tre
16/07/2026	DD6	18.23		18.23		R ☒	EON Next (Esh Winning Xmas Tre
16/07/2026	DD7	18.23		18.23		R ☒	EON Next (Langley Moor Xmas Tr
17/07/2026	DD3	19.03		19.03		R ☒	EON Next 5 (Cell Site Ushaw Mo
18/07/2026	BACS	20.00			20.00	☐	Misty Blooms
20/07/2026	DD8	17.97		17.97		R ☒	EON Next (New Brancepeth Xmas
20/07/2026	CARD	3.80		3.80		R ☒	Post Office
20/07/2026	26/040		46.00	46.00		R ☒	Receipt(s) Banked
22/07/2026	DD 1	45.00		45.00		R ☒	O2 - Telefonica UK
22/07/2026	July TFR		47,000.00	47,000.00		R ☒	Receipt(s) Banked
23/07/2026	BACS	60.00		60.00		R ☒	Sunderland City Council
23/07/2026	BACS1	100.48		100.48		R ☒	Konica Minolta Business Soluti
23/07/2026	BACS2	117.00		117.00		R ☒	DU Clean Ltd
23/07/2026	BACS 3	5,118.58		5,118.58		R ☒	DK Horticulture
23/07/2026	BACS4	400.00		400.00		R ☒	Durham Miners Gala Brochure
23/07/2026	BACS		18.00	18.00		R ☒	Receipt(s) Banked
24/07/2026	BACS5	835.00		835.00		R ☒	Kevin Wilson Garden Services
24/07/2026	BACS6	387.00		387.00		R ☒	Kevin Wilson Garden Services
24/07/2026	BACS7	1,733.00		1,733.00		R ☒	LGRC Associates Ltd
24/07/2026	BACS8	630.78		630.78		R ☒	Transcendit Ltd
24/07/2026	BACS9	78.79		78.79		R ☒	UKOS Ltd
24/07/2026	BACS10	985.00		985.00		R ☒	Casa Installations Ltd
24/07/2026	BACS11	67.20		67.20		R ☒	Konica Minolta Business Soluti
24/07/2026	BACS12	247.20		247.20		R ☒	ROSPA Play Safety Ltd
24/07/2026	BACS13	274.23		274.23		R ☒	Wave (Hamilton Row Allotments)
24/07/2026	BACS	700.00		700.00		R ☒	Friends of Addison Park
24/07/2026	BACS	500.00		500.00		R ☒	Waterhouses Community Associat
24/07/2026	BACS	896.29		896.29		R ☒	HMRC PAYE/NI
24/07/2026	BACS	800.57		800.57		R ☒	DCC Pension Fund
26/07/2026	BACS		4.00	4.00		R ☒	Receipt(s) Banked
27/07/2026	DD5	241.54		241.54		R ☒	Daisy Communications Ltd
27/07/2026	BACS		3.00	3.00		R ☒	Receipt(s) Banked
28/07/2026	CARD	2.87		2.87		R ☒	Amazon
28/07/2026	CARD	5.94		5.94		R ☒	Amazon
28/07/2026	CARD	10.69		10.69		R ☒	Amazon
29/07/2026	BACS	2,438.95		2,438.95		R ☒	St Cuthbert's Hospice
29/07/2026	DDR	51.23		51.23		R ☒	British Gas Trading Ltd
29/07/2026	DDR	22.00		22.00		R ☒	Ushaw Moor Action Group
31/07/2026	BACS	1,449.12		1,449.12		R ☒	XXXXXXXXXX
31/07/2026	BACS	1,672.76		1,672.76		R ☒	XXXXXXXXXX

Bank Reconciliation up to 31/07/2026 for Cashbook No 1 - CO OP Bank Current

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
		<u>21,067.71</u>	<u>47,140.00</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

**Bank Reconciliation Statement as at 31/07/2026
for Cashbook 2 - CO OP Bank Deposit Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
CO OP Bank Deposit Account	31/07/2026		430.47
			<u>430.47</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			430.47
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			430.47
		Balance per Cash Book is :-	430.47
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

**Bank Reconciliation Statement as at 31/07/2026
for Cashbook 3 - CCLA - PSDF**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
CCLA - PSDF	31/07/2026		222,971.22
			<u>222,971.22</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			222,971.22
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			222,971.22
		Balance per Cash Book is :-	222,971.22
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Bank Reconciliation up to 31/07/2026 for Cashbook No 3 - CCLA - PSDF

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
02/07/2026	DDR		897.39	897.39		R 	Receipt(s) Banked
22/07/2026	July TFR	47,000.00		47,000.00		R 	CO OP Bank Current
		<u>47,000.00</u>	<u>897.39</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Bank Reconciliation Statement as at 31/07/2026
for Cashbook 4 - Petty Cash

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Petty Cash	31/07/2026		50.00
			<u>50.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			50.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			50.00
		Balance per Cash Book is :-	50.00
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Bank Reconciliation up to 31/07/2026 for Cashbook No 4 - Petty Cash

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
10/07/2026	CASH		6.93	6.93		R 	Receipt(s) Banked
		<u>0.00</u>	<u>6.93</u>				

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

Detailed Income & Expenditure by Budget Heading 31/07/2026

Month No: 4

Cost Centre Report July 2026

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
<u>100 Admin</u>							
1076 Precept	0	146,879	293,758	146,879			50.0%
1200 Bank interest	897	2,457	6,500	4,043			37.8%
1500 Wayleave	0	0	53	53			0.0%
Admin :- Income	897	149,336	300,311	150,975			49.7%
4000 Salaries	3,794	15,177	67,446	52,269		52,269	22.5%
4001 ERS NI	444	1,776	7,867	6,091		6,091	22.6%
4002 Superannuation	581	2,322	12,078	9,756		9,756	19.2%
4020 Staff & Members Training	0	35	2,000	1,965		1,965	1.8%
4025 Members Training Conferences	0	0	4,500	4,500		4,500	0.0%
4050 Travelling & Subs Expenses Mem	76	0	1,500	1,500		1,500	0.0%
4055 Mileage	0	0	150	150		150	0.0%
4070 Chairmans Allowance	0	1,513	1,513	0		0	100.0%
4075 Chair's Charity	0	(4)	1,000	1,004		1,004	(0.4%)
4080 GDPR Data Protection	0	47	47	0		0	100.0%
4090 Audit	0	(859)	1,407	2,266		2,266	(61.0%)
4095 Bank Charges	0	25	50	25		25	50.0%
4100 Stationery	34	88	900	812		812	9.8%
4101 Office Equipment (inc Shreddin	131	131	470	339		339	27.9%
4102 Postage	4	108	900	792		792	12.0%
4105 Refreshments	0	4	100	96		96	3.8%
4110 I.T.	537	1,496	4,200	2,704		2,704	35.6%
4111 Photocopier	140	223	1,220	997		997	18.3%
4115 Subscriptions	0	3,968	4,205	237		237	94.4%
4150 Insurance	0	4,056	5,293	1,237		1,237	76.6%
4160 Elections	0	0	17,300	17,300		17,300	0.0%
4200 Electricity	49	184	700	516		516	26.3%
4210 Gas	74	318	1,900	1,582		1,582	16.7%
4220 Water	87	181	370	189		189	48.9%
4230 Telephone inc Broadband	258	882	3,270	2,388		2,388	27.0%
4305 Building Repairs & D.D.A.	985	1,075	500	(575)		(575)	215.0%
4307 Cleaning	78	553	2,500	1,947		1,947	22.1%
4310 Service of fire ext/alarms	0	109	375	266		266	29.1%
4315 Portable Appliance Testing	0	0	60	60		60	0.0%
4340 Dog Poo Bags	0	1,556	3,562	2,006		2,006	43.7%
4400 Civic Functions	60	120	1,500	1,380		1,380	8.0%
4450 Community Support	0	400	2,200	1,800		1,800	18.2%
4451 School Art Competition	0	308	0	(308)		(308)	0.0%
4460 Community Highways Worker	0	0	24,514	24,514		24,514	0.0%
4480 Carrside Youth Club	3,449	13,795	34,385	20,590		20,590	40.1%

Detailed Income & Expenditure by Budget Heading 31/07/2026

Month No: 4

Cost Centre Report July 2026

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
4700 Miscellaneous - Expenditure	1,464	5,482	9,000	3,518		3,518	60.9%
4800 Capital Purchase	0	0	7,000	7,000		7,000	0.0%
Admin :- Indirect Expenditure	12,243	55,069	225,982	170,913	0	170,913	24.4%
Net Income over Expenditure	(11,346)	94,267	74,329	(19,938)			
<u>200 Open Spaces</u>							
1335 Parish Paths - Income	0	0	2,119	2,119			0.0%
Open Spaces :- Income	0	0	2,119	2,119			0.0%
4330 Planting/Environmental imp.	0	0	800	800		800	0.0%
4335 Parish Paths	0	1,222	2,119	897		897	57.7%
Open Spaces :- Indirect Expenditure	0	1,222	2,919	1,697	0	1,697	41.9%
Net Income over Expenditure	0	(1,222)	(800)	422			
<u>300 Allotments - General</u>							
1300 Rents	122	24,956	25,330	374			98.5%
Allotments - General :- Income	122	24,956	25,330	374			98.5%
4110 I.T.	0	0	790	790		790	0.0%
4300 Repairs & Maintance	0	27	9,208	9,181		9,181	0.3%
4345 Land Rent - Deerness Walk	0	75	75	0		0	100.0%
4700 Miscellaneous - Expenditure	0	32	50	18		18	63.3%
Allotments - General :- Indirect Expenditure	0	134	10,123	9,989	0	9,989	1.3%
Net Income over Expenditure	122	24,822	15,207	(9,615)			
<u>301 Alder Park Allotments</u>							
4220 Water	0	35	206	171		171	17.0%
4320 Grass Cutting	20	80	618	538		538	12.9%
4505 Skips	0	0	240	240		240	0.0%
Alder Park Allotments :- Indirect Expenditure	20	115	1,064	949	0	949	10.8%
Net Expenditure	(20)	(115)	(1,064)	(949)			
<u>302 Black Road Allotments</u>							
4220 Water	0	63	309	246		246	20.3%
4500 Pest Control	0	0	554	554		554	0.0%
4505 Skips	0	260	240	(20)		(20)	108.3%
Black Road Allotments :- Indirect Expenditure	0	323	1,103	780	0	780	29.3%
Net Expenditure	0	(323)	(1,103)	(780)			

Detailed Income & Expenditure by Budget Heading 31/07/2026

Month No: 4

Cost Centre Report July 2026

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
303 Broompark Allotments							
4220 Water	0	28	258	230		230	10.9%
4300 Repairs & Maintenance	0	120	120	0		0	100.0%
4505 Skips	0	0	240	240		240	0.0%
Broompark Allotments :- Indirect Expenditure	0	148	618	470	0	470	24.0%
Net Expenditure	0	(148)	(618)	(470)			
304 Cockhouse Lane Allotments							
4220 Water	0	28	165	137		137	17.0%
4505 Skips	0	0	240	240		240	0.0%
Cockhouse Lane Allotments :- Indirect Expenditure	0	28	405	377	0	377	6.9%
Net Expenditure	0	(28)	(405)	(377)			
305 Commercial Street Allotments							
4220 Water	0	168	309	141		141	54.4%
4500 Pest Control	0	0	706	706		706	0.0%
4505 Skips	0	0	240	240		240	0.0%
Commercial Street Allotments :- Indirect Expenditure	0	168	1,255	1,087	0	1,087	13.4%
Net Expenditure	0	(168)	(1,255)	(1,087)			
306 Durham Road Allotments							
4220 Water	0	38	155	117		117	24.5%
4500 Pest Control	0	0	527	527		527	0.0%
4505 Skips	0	260	240	(20)		(20)	108.3%
Durham Road Allotments :- Indirect Expenditure	0	298	922	624	0	624	32.3%
Net Expenditure	0	(298)	(922)	(624)			
307 Empire Fields Allotments							
4220 Water	0	23	927	904		904	2.5%
4500 Pest Control	0	0	661	661		661	0.0%
Empire Fields Allotments :- Indirect Expenditure	0	23	1,588	1,565	0	1,565	1.5%
Net Expenditure	0	(23)	(1,588)	(1,565)			

Detailed Income & Expenditure by Budget Heading 31/07/2026

Month No: 4

Cost Centre Report July 2026

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
308 Folds Close Allotments							
4220 Water	150	211	412	201		201	51.2%
Folds Close Allotments :- Indirect Expenditure	150	211	412	201	0	201	51.2%
Net Expenditure	(150)	(211)	(412)	(201)			
309 Hamilton Row Allotments							
4220 Water	274	274	330	56		56	83.1%
4300 Repairs & Maintance	0	182	182	0		0	99.8%
4320 Grass Cutting	20	80	695	615		615	11.5%
4500 Pest Control	0	0	448	448		448	0.0%
Hamilton Row Allotments :- Indirect Expenditure	294	536	1,655	1,119	0	1,119	32.4%
Net Expenditure	(294)	(536)	(1,655)	(1,119)			
310 High Browney Allotments							
4220 Water	0	66	412	346		346	16.0%
4300 Repairs & Maintance	0	39	39	0		0	99.6%
4500 Pest Control	0	0	437	437		437	0.0%
4505 Skips	0	260	240	(20)		(20)	108.3%
High Browney Allotments :- Indirect Expenditure	0	365	1,128	763	0	763	32.3%
Net Expenditure	0	(365)	(1,128)	(763)			
311 High Meadowfield Allotments							
4220 Water	0	49	258	209		209	19.2%
High Meadowfield Allotments :- Indirect Expenditure	0	49	258	209	0	209	19.2%
Net Expenditure	0	(49)	(258)	(209)			
312 Langley Grove Allotments							
4220 Water	91	149	381	232		232	39.1%
4300 Repairs & Maintance	0	151	151	(0)		(0)	100.2%
Langley Grove Allotments :- Indirect Expenditure	91	300	532	232	0	232	56.4%
Net Expenditure	(91)	(300)	(532)	(232)			
313 Low Browney Allotments							
4220 Water	0	402	1,236	834		834	32.5%
4300 Repairs & Maintance	0	1,300	1,300	0		0	100.0%

Detailed Income & Expenditure by Budget Heading 31/07/2026

Month No: 4

Cost Centre Report July 2026

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
4500 Pest Control	0	691	608	(83)		(83)	113.7%
4505 Skips	0	0	240	240		240	0.0%
Low Browney Allotments :- Indirect Expenditure	<u>0</u>	<u>2,393</u>	<u>3,384</u>	<u>991</u>	<u>0</u>	<u>991</u>	<u>70.7%</u>
Net Expenditure	<u>0</u>	<u>(2,393)</u>	<u>(3,384)</u>	<u>(991)</u>			
<u>314 Low Meadowfield Allotments</u>							
4220 Water	0	29	237	208		208	12.2%
4505 Skips	0	260	240	(20)		(20)	108.3%
Low Meadowfield Allotments :- Indirect Expenditure	<u>0</u>	<u>289</u>	<u>477</u>	<u>188</u>	<u>0</u>	<u>188</u>	<u>60.6%</u>
Net Expenditure	<u>0</u>	<u>(289)</u>	<u>(477)</u>	<u>(188)</u>			
<u>315 Station Avenue Allotments</u>							
4220 Water	0	190	155	(35)		(35)	122.4%
4505 Skips	0	0	240	240		240	0.0%
Station Avenue Allotments :- Indirect Expenditure	<u>0</u>	<u>190</u>	<u>395</u>	<u>205</u>	<u>0</u>	<u>205</u>	<u>48.0%</u>
Net Expenditure	<u>0</u>	<u>(190)</u>	<u>(395)</u>	<u>(205)</u>			
<u>316 Waterhouses Grazing</u>							
4220 Water	0	13	206	193		193	6.1%
Waterhouses Grazing :- Indirect Expenditure	<u>0</u>	<u>13</u>	<u>206</u>	<u>193</u>	<u>0</u>	<u>193</u>	<u>6.1%</u>
Net Expenditure	<u>0</u>	<u>(13)</u>	<u>(206)</u>	<u>(193)</u>			
<u>400 Brandon Ward</u>							
4320 Grass Cutting	313	1,250	3,750	2,500		2,500	33.3%
4330 Planting/Environmental imp.	572	2,288	6,864	4,576		4,576	33.3%
4350 Street Light Maint & Electric	0	0	288	288		288	0.0%
4450 Community Support	350	3,825	2,439	(1,386)		(1,386)	156.8%
4480 Carrside Youth Club	0	0	5,000	5,000		5,000	0.0%
Brandon Ward :- Indirect Expenditure	<u>1,234</u>	<u>7,363</u>	<u>18,341</u>	<u>10,978</u>	<u>0</u>	<u>10,978</u>	<u>40.1%</u>
Net Expenditure	<u>(1,234)</u>	<u>(7,363)</u>	<u>(18,341)</u>	<u>(10,978)</u>			
6000 plus Transfer from EMR	0	3,475	0	(3,475)			
Movement to/(from) Gen Reserve	<u>(1,234)</u>	<u>(3,888)</u>	<u>(18,341)</u>	<u>(14,453)</u>			

Detailed Income & Expenditure by Budget Heading 31/07/2026

Month No: 4

Cost Centre Report July 2026

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
410 Meadowfield Ward							
4200 Electricity	17	70	299	229		229	23.5%
4320 Grass Cutting	113	450	1,390	940		940	32.4%
4330 Planting/Environmental imp.	354	1,417	2,840	1,423		1,423	49.9%
4450 Community Support	650	4,525	3,437	(1,088)		(1,088)	131.7%
4480 Carrside Youth Club	0	0	1,000	1,000		1,000	0.0%
4700 Miscellaneous - Expenditure	0	30	0	(30)		(30)	0.0%
Meadowfield Ward :- Indirect Expenditure	1,134	6,492	8,966	2,474	0	2,474	72.4%
Net Expenditure	(1,134)	(6,492)	(8,966)	(2,474)			
6000 plus Transfer from EMR	0	3,475	0	(3,475)			
Movement to/(from) Gen Reserve	(1,134)	(3,017)	(8,966)	(5,949)			
420 Langley Moor Ward							
4200 Electricity	17	50	267	217		217	18.6%
4330 Planting/Environmental imp.	501	2,002	5,072	3,070		3,070	39.5%
4350 Street Light Maint & Electric	0	0	200	200		200	0.0%
4450 Community Support	300	300	0	(300)		(300)	0.0%
4700 Miscellaneous - Expenditure	0	5	0	(5)		(5)	0.0%
Langley Moor Ward :- Indirect Expenditure	818	2,357	5,539	3,182	0	3,182	42.5%
Net Expenditure	(818)	(2,357)	(5,539)	(3,182)			
430 New Brancepeth Ward							
4200 Electricity	17	34	245	211		211	13.9%
4320 Grass Cutting	50	200	618	418		418	32.4%
4330 Planting/Environmental imp.	59	237	1,697	1,460		1,460	13.9%
4450 Community Support	100	100	1,727	1,627		1,627	5.8%
New Brancepeth Ward :- Indirect Expenditure	226	571	4,287	3,716	0	3,716	13.3%
Net Expenditure	(226)	(571)	(4,287)	(3,716)			
440 Ushaw Moor Ward							
4200 Electricity	18	345	1,112	767		767	31.0%
4325 Play Area	278	278	1,000	722		722	27.8%
4330 Planting/Environmental imp.	583	2,331	7,125	4,794		4,794	32.7%
4450 Community Support	100	300	4,653	4,353		4,353	6.4%
4480 Carrside Youth Club	0	0	1,000	1,000		1,000	0.0%
4700 Miscellaneous - Expenditure	22	288	270	(18)		(18)	106.7%
Ushaw Moor Ward :- Indirect Expenditure	1,000	3,542	15,160	11,618	0	11,618	23.4%
Net Expenditure	(1,000)	(3,542)	(15,160)	(11,618)			

Detailed Income & Expenditure by Budget Heading 31/07/2026

Month No: 4

Cost Centre Report July 2026

	Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
<u>450 Esh Winning Ward</u>							
4200 Electricity	17	65	550	485		485	11.8%
4320 Grass Cutting	180	720	2,160	1,440		1,440	33.3%
4325 Play Area	1,451	1,511	2,000	489		489	75.6%
4330 Planting/Environmental imp.	252	1,007	3,022	2,015		2,015	33.3%
4450 Community Support	600	1,350	4,276	2,926		2,926	31.6%
4700 Miscellaneous - Expenditure	825	1,025	0	(1,025)		(1,025)	0.0%
Esh Winning Ward :- Indirect Expenditure	<u>3,325</u>	<u>5,678</u>	<u>12,008</u>	<u>6,330</u>	<u>0</u>	<u>6,330</u>	<u>47.3%</u>
Net Expenditure	<u>(3,325)</u>	<u>(5,678)</u>	<u>(12,008)</u>	<u>(6,330)</u>			
Grand Totals:- Income	1,019	174,292	327,760	153,468			53.2%
Expenditure	20,537	87,876	318,727	230,851	0	230,851	27.6%
Net Income over Expenditure	<u>(19,518)</u>	<u>86,416</u>	<u>9,033</u>	<u>(77,383)</u>			
plus Transfer from EMR	0	6,950	0	(6,950)			
Movement to/(from) Gen Reserve	<u>(19,518)</u>	<u>93,366</u>	<u>9,033</u>	<u>(84,333)</u>			

Brandon & Byshottles Parish Council

Income & Expenditure Report 2026/27 Month 4

This report accompanies the finance system report to explain variances to 31st July 2026 to enable budget monitoring in accordance with Financial Regulation 4.10. At this point in the year 33.3% would be expected spend on a straight-line budget.

INCOME

Page	Code	Centre	Actual/Budget £	Explanation
1	1076	100	146,879/293,758	First half precept received
1	1200	100	2,457/6500	Slightly higher interest received than budgeted (+£312)
1	1500	100	0/53	Receipt due early 2027
2	1335	200	0/2,119	Grant to be processed when spend complete
2	1300	300	24,956/25,330	Allotment rents collected for year other than vacant plots

EXPENDITURE

Page	Code	Centre	Actual/Budget £	Explanation
1	4000	100	15,177/67,446	Underspend to be balanced against 4700/100 – consultant retained (£7,305 underspent)
1	4001	100	1,776/7,867	Underspend to be balanced against 4700/100 – consultant retained (£846 underspent)
1	4002	100	2,322/12,078	Underspend to be balanced against 4700/100 – consultant retained (£1,704 underspent)
1	4070	100	1513/1513	Spend complete for year
1	4075	100	-4/1,000	VAT on accrual allocated at year end
1	4080	100	47/47	Spend complete for year
1	4090	100	-859/1,407	2025/26 external audit accrued at year end
1	4095	100	25/50	Budget for CHAPS fee required for precept transfer
1	4110	100	1,496/4,200	Rialtas annual fee paid April.
1	4115	100	3,968/4,205	Spend not evenly distributed most paid early in year
1	4150	100	4,056/5,293	Complete for year. £1,237 available for virement
1	4220	100	181/370	Insufficient budget allocated.
1	4305	100	1,075/500	Alarm system £985. Will require virement.
1	4340	100	1,556/3,562	50% completed
1	4451	100	308/0	Not budgeted – will require virement.
1	4480	100	13,795/34,385	No allocation to wards until year end.
2	4700	100	5,482/9,000	LGRC governance support to be met from underspend in staff costs 4000, 4001, 4002 (currently £9,855 available)

AGENDA ITEM 15

2	4335	200	1,222/2,119	To be met from grant 1335/200
2	4300	300	27/9,208	Agreed reallocation to individual sites as required – earmark any underspend at YE
2	4345	300	75/75	Complete for year
2	4700	300	32/50	Tools purchased
2	4505	302	260/240	Increase in skip costs
3	4300	303	120/120	vired from 4300/300
3	4220	305	168/309	Water use being monitored with readings
3	4505	306	260/240	Increase in skip costs
4	4220	308	211/412	Water use being monitored with readings
4	4220	309	274/330	Water use being monitored with readings
4	4300	309	182/182	vired from 4300/300
4	4300	310	39/39	vired from 4300/300
4	4505	310	260/240	Increase in skip costs
4	4220	312	149/381	Water use being monitored with readings
4	4300	312	151/151	vired from 4300/300
4	4300	313	1300/1300	vired from 4300/300
5	4500	313	691/608	Increase costs from DCC
5	4505	314	260/240	Increase in skip costs
5	4220	315	190/155	£53 refund in August will reduce overspend
5	4450	400	3,825/2,439	£3,475 contribution to Carrside toilet project. Overspend to be met from earmarked reserve transfer
6	4330	410	1,417/2,840	Budget adjustment required – ward members reviewing
6	4450	410	4,525/3,437	£3,475 contribution to Carrside toilet project. Overspend to be met from earmarked reserve transfer
6	4700	410	30/0	Paint for seat & noticeboard refurbishment
6	4330	420	2,002/5,072	Overspend expected in year – ward members reviewing provision for future years.
6	4450	420	300/0	Overspend to be met from EMR for ward
6	4700	440	288/270	Concrete base for seat £200 overspend to be met from EMR
7	4325	450	1,511/2,000	Repairs to play area overspend to be met from EMR

Recommendations: The Committee should consider the report and make any comments upon spend to date.



BRANDON & BYSHOTTLES
6 GOATBECK TERRACE
LANGLEY MOOR
DURHAM
DH7 8JJ

01/3/161942
33000B/00582

24 August 2026

Hello Mrs C Dixon

Bringing The Co-operative Bank and Coventry Building Society together

On 1 January 2025, Coventry Building Society (the Society) purchased The Co-operative Bank (the Bank). Both our organisations have strong histories built on ethics and values.

We're working on the next steps to bring our organisations together. To do this, we're proposing to transfer the Bank's business to the Society. We expect this to happen on 1 January 2027, subject to Court approval of the proposed transfer.

Where we refer to 'you' in this letter, this relates to 'your business'.

Please read this letter carefully. It explains what the proposed transfer may mean for you. There's more detail in our customer booklet and frequently asked questions (FAQs) which you can find on our website below or by scanning the QR code. **If you need a printed version of the booklet, you can obtain one from your local Co-operative Bank branch, by completing the online form or calling the telephone number below. co-operativebank.co.uk/coventry-transfer/.**

If you're happy with the information in this letter, you don't need to do anything. Please note that some of your money may no longer be covered by the FSCS in the way that it was before the proposed transfer. If that happens, we'll contact you and explain how you can withdraw money if you feel you have been disadvantaged.



What the proposed transfer means for you

There will be no change to the way you manage your account(s) with us on a day-to-day basis.

If the proposed transfer becomes effective, the Society will still use 'The Co-operative Bank' as a trading name. This means you'll continue to see the Bank branding and logo on communications we send you, such as letters, statements and emails. If the proposed transfer is approved, the Society will then be responsible for providing your account(s).

The Society will become the data controller of any of your personal information which the Bank uses or holds. This means the Society will look after your data and make sure it's safe. Further information about how the Society will look after your data is contained in the customer booklet and FAQs.

You can find out more details in the 'What will the proposed transfer mean for you and your account(s)?' section of our customer booklet.

Becoming a member of Coventry Building Society

The Society is a mutual which means it is owned by and run for the benefits of its members. It doesn't have shareholders, so everything it does is in the best interests of its members.

Becoming a member will depend on the type of account(s) you have when the transfer happens. Membership will also depend on your personal circumstances and status.

You can find out more details in the 'Coventry Building Society membership' section of our customer booklet.

Your protection with the Financial Services Compensation Scheme (FSCS)

The FSCS is the UK's deposit guarantee scheme. It protects up to £120,000 for each eligible person, per bank or building society should they fail.

Joint accounts are eligible for FSCS protection up to the same limit of £120,000 for each person. This limit includes any individual accounts held with the same bank or building society. This means that a two-person joint account is protected up to £240,000.

Your money would still be protected by the FSCS if the proposed transfer is approved. But, as any deposits you hold in accounts with the Bank and smile brands will be held by the Society after the proposed transfer, you will have a single FSCS protection limit of £120,000 which will apply to your eligible deposits with the Bank, smile and the Society.

If you only have and keep account(s) with the Bank, you'll still have £120,000 of protection for those accounts after the proposed transfer. If you already have an account or open one with the Society in the future, your protection will be limited to £120,000 in total for your account(s).

Here's an example of what this means:

Before the proposed transfer	Separate protection applies for your deposits. This means you can have up to £120,000 with both the Bank (including any smile accounts) and £120,000 with the Society.
After the proposed transfer	The protection covers your total combined deposits with both the Bank (including any smile accounts) and the Society.
Here's some examples: So, let's say you had £80,000 of deposits in a Bank or smile account(s) and £60,000 with the Society, together that would equal £140,000. Before the proposed transfer, the full amount of the deposit balances would be covered by FSCS. If the proposed transfer is approved, the extra £20,000 above £120,000 would not be covered by the FSCS. For joint accounts, the balance is split equally between account holders, so 50 % of the balance counts towards each account holder's £120,000 limit. Let's say, you have a joint account with one other account holder with £90,000 in it, you and the other account holder would each have £45,000 protected. Any accounts in your sole name would also be accounted for when calculating your entitlement to the £120,000 deposit limit.	

Moving your money due to the changes in your FSCS protection

If you hold eligible deposits with both organisations and the proposed transfer is approved:

- Some of your money may no longer be covered by the FSCS in the way that it was before the proposed transfer.
- If that happens, we'll contact you and explain how you can withdraw money if you feel you have been disadvantaged.
- We'll allow you to withdraw some money without notice, penalty or charges (known as 'penalty free' withdrawals). This is so that you do not lose any FSCS protection you currently have on your deposits because of the proposed transfer. This will be for a limited period of three months, following Court approval of the proposed transfer. We'll write to you with more information nearer the time if you're impacted by this.

You can find out more information in our customer booklet or at www.fscs.org.uk

We will never contact you to ask you to transfer money, or for your account details. If you're contacted and asked to do this, it will be a scam.

Our next steps

A Court hearing will take place on 2 December 2026. This is when a decision will be made whether to approve the proposed transfer.

If it's approved, we expect the transfer to happen on 1 January 2027.

These dates may change. If they do, we'll update our website co-operativebank.co.uk/coventry-transfer/

What to do if you have any questions

The customer booklet and FAQs have more information to help you understand how the proposed transfer affects you. Please read these carefully.

We're happy to help if you have any questions or objections. Please get in touch using the details below.

What to do if you wish to raise a concern or object to the proposed transfer

You have a right to object to the proposed transfer if you think you'll be negatively affected by it. There are a few ways you can do this;

Complete the online form

You can submit your objections or questions by visiting co-operativebank.co.uk/coventry-transfer/

Call us

Please call us on 0800 028 4321*. The team will register your objections or answer any questions you may have. Lines are open Monday to Friday between 9am and 6pm.

Write to us

Please use the address: The Co-operative Bank, 1 Balloon Street, Manchester, M4 4BE.

We'll send a copy of your objection to the Court. We'll also send a summary of all objections received to the UK financial services regulators ahead of the hearing on 2 December 2026.

Please note, you won't be able to object after the hearing takes place on 2 December 2026.

Attend the Court hearing in person or send a representative on your behalf

You can attend the Court and raise your objection in person or send a representative on your behalf. The Court hearing is due to take place on 2 December 2026 at the Rolls Building, Fetter Lane, London EC4A 1NL.

You'll find full details in the 'Sending us your concerns and objections' section of our customer booklet.

If you would like to receive this information in an alternative format (e.g. large print, audio or Braille), please call us on 0800 028 4321*. Lines are open Monday to Friday between 9am and 6pm. Alternatively you can use the online form at co-operativebank.co.uk/coventry-transfer/

Stay safe from Scams

Remember, we'll **never** ask for your pin, password, or other security details in full over the phone or anywhere else. Fraudsters often use times of change to try to steal personal details. We will never contact you to ask you to transfer money.

Please stay vigilant if you're contacted by phone, email or text by someone claiming to be us or the Society.

If you're suspicious, stop all contact and report it. Stop, Hang Up, and dial 159.

Visit – co-operativebank.co.uk/help-and-support/fraud-and-security/ to find out more about how to protect yourself from scams.

Thank you for your continued support.

Yours sincerely,

Andrea Melville

Andrea Melville
CEO – The Co-operative Bank



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The Co-operative Bank p.l.c. is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority (Financial Services Register No: 121885) smile is a trading name of The Co-operative Bank p.l.c. Registered office: 1 Balloon Street, Manchester, M4 4BE. Registered in England and Wales (Company No: 990937).

*Calls to 0800 and 0808 numbers are free from landlines and mobiles. Charges for calls made outside of the UK will be determined by your network provider. Calls may be monitored or recorded for security and training purposes.



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BRANDON & BYSHOTTLES PARISH COUNCIL
FINANCE COMMITTEE
9th September 2026

Ward Budgets Review Report

1. **PURPOSE** – Finance Committee to receive an explanation of the review of ward budgets undertaken across the summer with ward members in individual wards.

2. **BACKGROUND**

The Council's ward budgets for 2026/27 were approved by Council in January 2026 based on a formula of elector numbers for each ward. This involved a review of spend in prior years. North (New Brancepeth) Ward meeting has not been completed at the time of writing.

Officers reviewed predicted spend following the updated contracts for grasscutting and floral from April 2026.

Meetings were held informally with the ward members within each ward with the Clerk and LGRC Governance Consultant to review allocation.

Ward Members were then given advice from the contractor via the Clerk in order to identify cost savings for future years.

3. **ADJUSTMENTS**

The tables below shows the Council's original allocated budget and revised position for each ward.

Brandon Ward

	Code	25/26 actual	26/27 Budget	26/27 revised
Grass cutting	4320	3,751	3864	3,750
Environment (incl floral)	4330	7,071	6965	6864
Street Lighting	4350	272	280	280
Community Support	4450	5,244	2232	2447
Youth Service (Carrside)	4480	4,280	5000	5000
Misc	4700	1,192	0	0
		21,810	8,341	8,341

Meadowfield & Browney Ward

	Code	25/26 actual	26/27 Budget	26/27 revised
Electricity Xmas Trees	4200	243	299	299
Grass cutting	4320	1350	1390	1350
Environment (incl floral)	4330	2608	2840	4250
Community Support	4450	2588	3437	2067
Youth Service (Carrside)	4480	857	1000	1000
		7646	8966	8966

Langley Moor Ward

		25/26	26/27	26/27
	Code	actual	Budget	revised
Electricity Xmas Trees	4200	274	267	267
Environment (incl floral)	4330	2608	2769	5072
Street Lighting	4350	195	200	200
Community Support	4450	1092	2303	0
Misc	4700	1,192	0	0
		5361	5539	5539

** Floral expenditure will be £6,077.44 leading to an in year overspend of £1,005.44 which will need to be met from EMR.

Ushaw Moor Ward

		25/26	26/27	26/27
	Code	actual	Budget	revised
Electricity Xmas Trees	4200	1675	1112	2000
Play Area	4325	683	1000	1948
Environment (incl floral)	4330	6782	7126	6994
Community Support	4450	2950	4654	2950
Youth Service (Carrside)	4480	857	1000	1000
Misc	4700	262	270	270
Capital Purchase	4800	350	0	0
		13559	15162	15162

Esh Winning Ward

	Code	25/26	26/27	26/27
		actual	Budget	revised
Electricity Xmas Trees	4200	215	484	550
Grass cutting	4320	3894	4011	£2,160
Play Area	4325	102	250	2000
Environment (incl floral)	4330	6299	6411	3022
Community Support	4450	2750	852	4276
Misc	4700	4	0	0
Capital Purchase	4800	350	0	0
		13614	12008	12008

The overall revised position remains at the same overall budget, the Committee is advised to agree the revised budgets.

4. **RECOMMENDATION** – Committee is recommended to approve the revised budget report and make recommendations to Council on the position.

S J Shippen FCG, FSLCC, CMC
LGRC Governance Consultant