

BRANDON & BYSHOTTLES PARISH COUNCIL
MINUTES OF THE SPECIAL MEETING OF THE COUNCIL HELD IN
THE COUNCIL CHAMBERS, 6, GOATBECK TERRACE,
LANGLEY MOOR, DURHAM, DH7 8JJ
ON THURSDAY 4th JUNE 2026, AT 10.30 AM

Present:

Councillor D Bell (Vice Chair)

Councillors, P Askill, A Bonner, F Bonner, J S Burt, J C Chapman, J Grantham, J E Hirst, J Jamieson, E H Simpson, F D Simpson, C J Smith, P Stoddart and J A Turnbull.

ALSO PRESENT: Mrs C Dixon (Clerk) and Sam Shippen (LGRC Consultant)

28. Apologies for Absence

Apologies received from S Leckenby (Chair), M Wall and M Wilson.

RESOLVED: To **RECEIVE** the apologies. To **NOTE** there were no apologies received from Cllr D Bregazzi, P A B Elmer Cllr D Hindmarch and Cllr D Rowland

29. Declarations of Interest & Requests for Dispensations

RESOLVED: To **NOTE** there were none received.

30. Public Participation

RESOLVED: There was **NO** public participation.

31. Scheme of Delegation and Terms of Reference

- a) **RESOLVED:** to **APPROVE** the delegation arrangements to the Clerk to the Council, Responsible Financial Officer and Assistant Clerk;
- b) **RESOLVED:** to **APPROVE** the Allotment Committee arrangements as set out in the Scheme of Delegation and Terms of Reference.
- c) **RESOLVED:** to **APPROVE** the Finance Committee arrangements as set out in the Scheme of Delegation and Terms of Reference.
- d) **RESOLVED:** to **APPROVE** the Personnel Committee arrangements as set out in the Scheme of Delegation and Terms of Reference.
- e) **RESOLVED:** to **APPROVE** the Appeals Committee arrangements as set out in the Scheme of Delegation and Terms of Reference.
- f) **RESOLVED:** to **APPROVE** the Environment arrangements as set out in the Scheme of Delegation and Terms of Reference.

32. Review Committees and Working Groups

a) Allotment Committee

Council considered members to the Allotment Committee.

RESOLVED: That Councillors J Turnbull (Central), P Elmer (East), D Bell (North), D Bregazzi (South), J Jamieson (Ushaw Moor) and M Wall (West) be appointed to the Allotment Committee for the 2026/27 municipal year; that Councillor D Bell be elected Chair and Councillor P Elmer be elected Vice-Chair of the Allotment Committee for the 2026/27 municipal year; and that Councillors J Grantham (Central), J Hirst (East), D Rowlands (North), F Bonner (South), P Stoddart (Ushaw

Moor) and D Simpson (West) be appointed as substitute members of the Allotment Committee for the 2026/27 municipal year.

b) Finance Committee

Council considered members to the Finance Committee.

1. Councillors D Bell, A Bonner, J Burt, J Chapman, J Grantham, J Jamieson, S Leckenby, J Turnbull, C Smith and M Wilson were proposed as committee members. P Elmer to be removed. Following a vote.
2. **RESOLVED:** That Councillors D Bell, A Bonner, J Burt, J Grantham, J Jamieson, S Leckenby, J Turnbull, C Smith and M Wilson be appointed to the Finance Committee for the 2026/27 municipal year and that Councillor S Leckenby be elected Chair and Councillor J Burt be elected Vice-Chair of the Finance Committee for the 2026/27 municipal year.

c) Personnel Committee

Council considered members to the to the Personnel Committee.

1. Councillors D Bell, A Bonner, J Jamieson, S Leckenby, D Simpson and C Smith were proposed as committee members. Councillor J Burt to be removed. Following a vote.
2. **RESOLVED:** That Councillors D Bell, A Bonner, J Jamieson, S Leckenby and C Smith be appointed to the Personnel Committee for the 2026/27 municipal year, with no substitute members; and that Councillor A Bonner be elected Chair and Councillor C Smith be elected Vice-Chair of the Personnel Committee for the 2026/27 municipal year.

d) Appeals Committee

Council considered members to the Appeals Committee.

1. Councillors J Chapman, J Grantham, J Hirst, D Rowland, and J Turnbull were proposed as committee members.
2. **RESOLVED:** That Councillors J Chapman, J Grantham, J Hirst, D Rowland and J Turnbull be appointed to the Appeals Committee for the 2026/27 municipal year, with all councillors not serving on the Personnel Committee appointed as substitute members and that Councillor J Turnbull be elected Chair and Councillor J Hirst be elected Vice-Chair of the Appeals Committee for the 2026/27 municipal year.

e) Environment Committee

Council considered members to the Environment Committee.

1. **RESOLVED:** That Councillors C Smith (Central), J Chapman (East), D Rowland (North), F Bonner (South), J Burt (Ushaw Moor) and E Simpson (West) be appointed to the Environment Committee for the 2026/27 municipal year; that Councillor C Smith be elected as Chair and Councillor F Bonner be elected Vice-Chair of the Environment Committee for the 2026/27 municipal year; and that Councillors J Grantham (Central), P Elmer (East), D Bell (North), A Bonner (South), P Stoddart (Ushaw Moor) and D Simpson (West) be appointed as substitute members of the Environment Committee for the 2026/27 municipal year.

33. Standing Orders Review

RESOLVED: To **APPROVE** standing orders with no amendments.

34. Complaints Procedure Review

RESOLVED: To **APPROVE** the complaints procedure with minor amendments.

35. Grants Awarding Policy

RESOLVED: To **DEFER** the Grants Awarding Policy until the next meeting of the full council on 19th June 2026.

The meeting closed at 11.52 AM

Signed

Date