

BRANDON & BYSHOTTLES PARISH COUNCIL
MINUTES OF THE FINANCE MEETING OF THE COUNCIL HELD IN
THE COUNCIL CHAMBERS, 6, GOATBECK TERRACE,
LANGLEY MOOR, DURHAM, DH7 8JJ
ON WEDNESDAY 10th SEPTEMBER 2025 AT 7 PM

Present:

Councillor S Leckenby (Chair)

Councillors D Bell, A Bonner, P A B Elmer, J Jamieson, and J A Turnbull

ALSO PRESENT: Mrs C Dixon (Clerk), Mrs S Shippen (LGRC consultant)

36. Apologies for Absence

Apologies for absence were received from Councillors J S Burt, J Grantham

RESOLVED: to **APPROVE** the apologies.

37. Declarations of Interest & Requests for Dispensations

RESOLVED: to **NOTE** there were no declarations or requests for dispensation received.

38. Public Participation

There were no representations from the public.

39. Minutes of the Meeting held on 21st January 2025.

RESOLVED: That the minutes of the Meeting held on 21st January 2025 were

CONFIRMED as a correct record and signed by the Chair.

40. Finance Report – year Ended 31st March 2025

RESOLVED: To **AGREE** that the advice provided by the LGRC consultant regarding the proposed allocation of an additional £10,000 to each ward be referred to the next Full Council meeting for further discussion, noting that it is not recommended to proceed with this allocation due to the Council's current financial position.

It was further agreed that the remaining Community Fund of £6,900 be considered for transfer either to the Community Award Fund or into General Reserves, subject to approval at the Full Council meeting.

41. Income & Expenditure to 30th June 2025

RESOLVED: To **RECEIVE** the report and that officers be delegated authority to amend the budget costings as necessary.

42. Bank Reconciliation April – June 2025

RESOLVED: To **RECEIVE** the report and to note that Cllrs J A Turnbull and A Bonner be appointed to verify the bank reconciliation documents.

43. Ward Budgets

RESOLVED: To **RECEIVE** and **NOTE** the update on ward budgets for the period up to 30th June 2025.

44. Internal Audit Report 2025/26

RESOLVED: As no review of the Internal Auditor has been undertaken for some time, it was **AGREED** that the appointment of the Internal Auditor delegated to officers to put out to tender.

The meeting closed at 8 pm

Signed

Date