

**BRANDON AND BYSHOTTLES PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD IN**  
**THE COUNCIL CHAMBERS**  
**6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM**  
**ON FRIDAY 17<sup>TH</sup> MAY 2024 AT 6.30 PM**

**PRESENT**

**Councillor Nelson (in the Chair)**  
**and Councillors Bell, Bonner, Mrs Bonner, Mrs Chaplow, Chapman, Clegg, Mrs Clegg, Mrs Catterson, Mrs Elmer, Grantham, Hindmarch, Jamieson, Mrs Leckenby, Moore, Mrs Nelson, Mrs Simpson, Sims and Mrs Wharton**

*The Chair presented donations to his chosen charities: County Durham Stoke Club and Man Club.*

**1. APPOINTMENT OF CHAIRMAN FOR 2024/2025**

Nominations were requested by the Chairman.

Councillor Bonner was moved by Councillor Grantham and seconded by Councillor Clegg.

**RESOLVED:** That Councillor Bonner be elected as Chairman for the ensuing year. Councillor Bonner read and signed the Declaration of Acceptance of Office. Councillor Bonner was invested with the Chain of office and addressed the meeting.

**2. APPOINTMENT OF VICE CHAIRMAN 2024/2025**

Nominations were requested for Vice Chairman.

Councillor Jamieson was moved by Councillor Clegg and seconded by Councillor Mrs Clegg.

**RESOLVED:** That Councillor Jamieson be elected as Vice Chairman for the ensuing year. Councillor Jamieson read and signed the declaration of acceptance of office.

**3 REPLY BY COUNCILLOR NELSON**

Councillor Nelson replied to Councillor Bonner's address.

**4 PRESENTATION OF PAST CHAIRMAN'S BADGE**

Councillor Bonner presented the Past Chairman's Badge to Councillor Nelson.

**5. PRESENTATION OF CHAIN OF OFFICE TO CHAIRMAN'S CONSORT**

Councillor Bonner presented the Chain of Office to his consort, his wife Councillor Mrs Anne Bonner.

**6. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES**

**a) Larger Local Councils' Forum**

**RESOLVED:** To appoint Councillors Stoddart, Turnbull/B Nelson and the Clerk.  
Proposed by Councillor Nelson and seconded by Councillor Grantham.

**b) County Durham Association Of Local Councils**

**RESOLVED:** To appoint Councillor Bell.  
Proposed by Councillor Jamieson and seconded by Councillor Grantham.

**c) National Association Of Councillors**

**RESOLVED:** To appoint Councillors Bell/A Bonner and B Nelson.  
Proposed by Councillor Grantham and seconded by Councillor Jamieson.

**d) Mid Durham Parish Councils Committee**

**RESOLVED:** To appoint Councillors Bell, Turnbull, Mrs Bonner and the Clerk.  
Proposed by Councillor Nelson and seconded by Councillor Hindmarch.

**e) Mid Durham Area Action Partnership**

**RESOLVED:** To appoint Councillor Turnbull.  
Proposed by Councillor Nelson and seconded by Councillor Bell.

**f) Brandon & Byshottles Table Tennis Club**

**RESOLVED:** To appoint Councillor Grantham.  
Proposed by Councillor Jamieson and seconded by Councillor Mrs Nelson.

**g) Brandon Carrside Youth & Community Project**

**RESOLVED:** To appoint Councillors Mrs Wharton and Jamieson.  
Proposed by Councillor Nelson and seconded by Councillor Grantham.

**7. APPOINTMENT OF MEMBERS TO COMMITTEES AND WORKING GROUPS**

**RESOLVED:** To appoint the following Members to Committees:-

**Finance**

Chairman  
Grantham  
Turnbull  
Leckenby/B Nelson  
S. Nelson  
Catterson  
P. Elmer  
Hindmarch

**Community Highways Worker**

Chairman  
Bell  
Stoddart/D Clegg  
Catterson  
Grantham  
Sims  
Turnbull

Bell/Moore  
D. Clegg  
L. Clegg/Jamieson  
Sims  
Wharton

Proposed by Councillor Nelson and  
seconded by Councillor Clegg.

Proposed by Councillor Nelson and  
seconded by Councillor Grantham.

**Allotment Committee**

Chairman  
Catterson  
Bell  
Grantham  
Turnbull  
Sims  
D. Clegg/Jamieson  
Elmer

Proposed by Councillor Nelson and seconded by Councillor Mrs Bonner.

**Disabled Access Working Group**

Chairman  
Grantham  
Hindmarch  
Catterson  
L Clegg  
Wharton  
Turnbull

Proposed by Councillor Nelson and seconded by Councillor Grantham.

**Newsletter Working Group**

Chairman  
Elmer  
Grantham  
Stoddart  
Hindmarch  
Turnbull  
Wharton  
Catterson  
Chaplow

Proposed by Councillor Nelson and  
seconded by Councillor Grantham.

**Complaints Committee**

Chairman  
Vice-Chairman  
S. Nelson  
Turnbull  
Hindmarch  
Grantham

Proposed by Councillor Nelson and  
seconded by Councillor Sims.

**Complaints under Members Code  
of Conduct Committee**

Chairman  
Jamieson  
Turnbull

**Personnel Committee**

Chairman  
Turnbull  
S. Nelson  
D. Clegg  
Jamieson  
A. Bonner  
B. Nelson

Proposed by Councillor Nelson and  
seconded by Councillor Mrs Nelson.

Proposed by Councillor Nelson and  
seconded by Councillor Grantham.

**8. CHAIRMAN AND VICE CHAIRMAN'S ALLOWANCE 2024/2025**

It was proposed by Councillor Nelson and seconded by Councillor Grantham that the Chairman and Vice Chairman's allowance be increased by the rate of inflation.

**RESOLVED:** To implement the above proposal. (Chairman's Allowance L.G. Act 1972 Sec. 15 (5). (Vice-Chairman's Allowance LG Act 1972 Sec. 111).  
: To discuss at the next Finance Meeting as the allowance does not cover all expenses.

**9. APPOINTMENT OF SIGNATORIES 2024/2025**

**RESOLVED:** That the signatories are as follows:

Cllr D Bell  
Cllr J Turnbull  
Cllr B Nelson  
Cllr P Stoddart  
Mrs S Howe

Proposed by Councillor Grantham and seconded by Councillor Hindmarch.

**10. 2023/2024 DRAFT ANNUAL REPORT FOR APPROVAL**

The draft annual report was presented to Council for approval.

**RESOLVED:** To approve the Annual Report and publish before 30<sup>th</sup> June 2024.  
Proposed by Councillor Grantham and seconded by Councillor Hindmarch.

**ORDINARY MEETING**

**1. DECLARATION OF MEMBERS' INTERESTS**

Declarations of interest were received from:-

Councillor Jamieson – Item No 10c – Ushaw Moor Action Group - Chair

**RESOLVED:** To receive the declarations of interest.

**2. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Stoddard and Turnbull.

**RESOLVED:** To receive the apologies.

**3. PUBLIC PARTICIPATION**

There were no questions from the public in the specified time.

**4. MINUTES OF THE MEETING HELD ON 19<sup>th</sup> APRIL 2024**

**RESOLVED:** That the minutes of the meeting held on 19<sup>th</sup> April 2024, be confirmed as a true record and signed by the Chairman.

Proposed by Councillor Hindmarch and seconded by Councillor Grantham.

**5. PRESENTATION OF DONATIONS**

The Chairman presented donations to the following:

Esh Winning Residents Association  
Friends of Addison Park

**6. BRANDON CARRSIDE YOUTH & COMMUNITY PROJECT**

Lynne Readman attending the meeting and gave a report to the members of what the young people had been doing and projects planned to take place. Lynne informed the meeting that Leoni Million had recently resigned. The Chair thanked Lynne for attending and the work that the young people carry out.

**RESOLVED:** To take for information.

**7. TOWN AND COUNTRY PLANNING –APPLICATIONS FOR CONSIDERATION**

Extracts from planning application lists had been forwarded to the Councillors.

DM/24/00878/FPA	Mr Paul Hogg	Single storey pitched roof extension to side - The Stables, 4 Brancepeth Manor Farm, West Brandon,Crook, DL15 9AS
DM/24/01032/FPA	Mrs Jayne Fitches	Change of use of ground floor from retail (Class E) to 1 No. flat (C3) - 17 High Street South, Langley Moor, Durham, DH7 8JN
DM/24/01047/FPA	Mr Stefan O'Neill	Proposed single-storey rear extension and single-storey front extension and partial garage conversion- 30 Gerards Gill, Browney, Durham, DH7 8LH

DM/24/00978/FPA	Mrs Julie Jones	Extend garage and convert to study and utility room and erect a wrought iron fence to Northern boundary - 1 Priestburn Close, Esh Winning, Durham, DH7 9NF
DM/24/00774/FPA	c/o Anton Lang Planning Services Limited	Replacement shop front and entrance door in single glazing with aluminium frames at ground floor commercial unit (now vacant laundrette) - 74 High Street South, Langley Moor, Durham, DH7 8EX
DM/24/00909/FPA	Mr Stewart Bayles	Attached garage to side, driveway and dropped kerb - 1 Ridding Court, Esh Winning, Durham, DH7 9HY

**RESOLVED:** To send a letter of support for the following planning application DM/24/00774/FPA Replacement shop front and entrance door in single glazing with aluminium frames at ground floor commercial unit (now vacant laundrette). 74 High Street, Langley Moor, Durham, DH7 8EX.

## 8. **REVIEW AND APPROVAL OF STANDING ORDERS**

Standing orders were presented to Council for review and approval.

**RESOLVED:** To remove number 79 Coronavirus Pandemic.

: To include 'and vaping' on number 1c i.e. smoking and vaping is not permitted at any meeting of the Council.

: To approve the Standing Orders.

Proposed by Councillor Clegg and seconded by Councillor Jamieson.

## 9. **APPROVAL OF CALENDAR OF MEETINGS FOR FORTHCOMING YEAR**

A calendar of meetings was presented to Council for approval. As Friday 18<sup>th</sup> April 2025 is Good Friday to rearrange the meeting to take place on Friday 25<sup>th</sup> April 2025.

**RESOLVED:** To approve the calendar of meetings.

Proposed by Councillor Nelson and seconded by Councillor Mrs Leckenby.

## 10. **DONATIONS FOR CONSIDERATION**

### a) **New Brancepeth Toddler & Wellbeing Group**

A request for assistance had been received from the above.

**RESOLVED:** To donate £500 in this instance (New Brancepeth ward).

Proposed by Councillor Bell and seconded by Councillor Hindmarch

### b) **New Brancepeth Banner Group**

A request for a donation had been received from the above.

**RESOLVED:** It was agreed to withdraw the request as the group had received a donation in August 2023.

**c) Bearpark Brownies**

A request for a donation had been received from the above. Young people attend the Brownies from Ushaw Moor.

**RESOLVED:** To donate £500 in this instance (Ushaw Moor ward).  
Proposed by Councillor Mrs Clegg and seconded by Councillor Clegg.

**11. NATIONAL ASSOCIATION OF COUNCILLORS**

**South Shields, 28th – 30th June 2024**

**Youth Services, Safeguarding, Radicalisation and Knife Crime.**

Approval of delegates is required to attend the above.

**RESOLVED:** To approve the following delegates Councillors Bell, Grantham and Sims.

Proposed by Councillor Jamieson and seconded by Councillor Hindmarch.

**12. REQUESTS FROM COUNCILLOR JOHN CHAPMAN**

- a) The first request was to Durham County Council from the Parish Council.
- b) The second request was for items to be considered by the Parish Council.

**RESOLVED:** It was agreed to set up a working group.  
Proposed by Council Nelson and seconded by Councillor Clegg.

**13. REQUEST FROM BROWNEY RESIDENTS ASSOCIATION**

A request had been received from the above Association enquiring if they could have the Browney Lodge Banner in the club from Thursday night (11<sup>th</sup> July 2024) and returning it to the hall on the evening of Monday 15<sup>th</sup> July 2024.

**RESOLVED:** It was agreed that the Browney Lodge Banner could be in the club from Thursday 11<sup>th</sup> July and returned to the hall on Monday 15<sup>th</sup> July 2024.

: To notify Joanne that their request had been agreed, before their next meeting.  
Proposed by Councillor Mrs Nelson and seconded by Councillor Mrs Catterson.

**14. CIVIC FUNCTIONS**

There were no civic functions.

**15. ACCOUNTS FOR APPROVAL**

Authorisation was requested to pay accounts amounting to £9,992.35.

**RESOLVED:** To pay the accounts amounting to £9,992.35.

16. **REPORT OF THE CLERK**

The report of the Clerk was presented to Council.  
The following issues arose:

- **BEAUTIFUL DURHAM COMPETITION 2024**

Information had been received from Durham County Council regarding the Beautiful Durham Competition 2024, that due to unprecedented financial constraints they will not be hosting the Beautiful Durham competition this year.

**RESOLVED:** It was agreed to send a letter to Durham County Council, notifying them that the Parish Council is very disappointed that the competition will not be held this year.

Proposed by Councillor Jamieson and seconded by Councillor Grantham.

- **D DAY ANNIVERSARY – 6th JUNE 2024**

Information had been received that St John's Hall have two beacons which can be lit to commemorate the D-Day Anniversary. Lesley Baxter was making enquiries to hold an event at New Brancepeth Village Hall.

**RESOLVED:** It was agreed that the Parish Council would pay for the catering for the event.

Proposed by Councillor Nelson and seconded by Councillor Grantham.

- **COMMUNITY SINGERS**

An invitation had been received from the above to a small concert on Friday 28<sup>th</sup> June 2024, at 7pm, in St Andrew's Church Hall.

**RESOLVED:** It was agreed that if anyone was interested in attending to notify the Clerk, so that the Choir may be notified the numbers attending.

The meeting closed at 7.20 pm

Signature .....

Date .....