

BRANDON & BYSHOTTLES PARISH COUNCIL
MINUTES OF THE SPECIAL MEETING OF THE COUNCIL HELD IN
THE COUNCIL CHAMBERS, 6, GOATBECK TERRACE,
LANGLEY MOOR, DURHAM, DH7 8JJ
ON TUESDAY 3RD JUNE 2025 AT 7PM

Present:

Councillor J Jamieson (Chair)

Councillors P Askill, D Bell, A Bonner, D Bregazzi, J Burt, P Elmer, J Grantham, D Hindmarch, S Leckenby, D Rowland, D Simpson, E Simpson, C Smith, P Stoddart and M Wall.

ALSO PRESENT: Mrs C Dixon – Clerk and Mrs S J Shippen – Governance Advisor.

29. Apologies for Absence

Apologies for absence were received from Councillors J Hirst, J Hughes and J Turnbull.

RESOLVED: to **APPROVE** the apologies.

30. Declarations of Interest & Requests for Dispensations

No declarations of interest were received.

31. Committees & Working Groups

a) Officer Delegation Arrangements

RESOLVED: to **APPROVE** the delegation arrangements to the Clerk to the Council, Responsible Financial Officer and Assistant Clerk;

b) Allotment Committee

Council considered the draft proposals in relation to the Allotment Committee.

RESOLVED: to

- 1. APPROVE** the arrangements as set out in the report subject to the number of Councillors being set at 6 being one member per ward area;
- 2. ELECT** Councillors J Turnbull (Central), P Elmer (East), D Bell (North), D Bregazzi (South), J Jamieson (Ushaw Moor) and M Wall (West) as the Allotment Committee Members for the 2025/26 municipal year;
- 3. ELECT** Councillor D Bell as Chair and Councillor P Elmer as Vice-Chair of the Allotment Committee for the 2025/26 municipal year;
- 4. ELECT** Councillors J Grantham (Central), J Hirst (East), D Rowlands (North), J Hughes (South), P Stoddart (Ushaw Moor) and D Simpson (West) as substitute members of the Allotment Committee for the 2025/26 municipal year.

c) Finance Committee

Council considered the draft proposals in relation to the Finance Committee.

- 1. RESOLVED:** to **APPROVE** the arrangements as set out in the report subject to the number of Councillors being set at 9.
- 2.** Councillors D Bell, A Bonner, J Burt, L Clegg, P Elmer, J Grantham, J Hirst, J Jamieson, S Leckenby, E Simpson and J Turnbull were proposed as committee members. Following a vote.

RESOLVED: to **ELECT** Councillors D Bell, A Bonner, J Burt, L Clegg, P Elmer, J Grantham, J Jamieson, S Leckenby and J Turnbull as the Finance Committee

Members for the 2025/26 municipal year with all other councillors as substitute members;

3. **RESOLVED:** to **ELECT** Councillor S Leckenby as Chair and Councillor J Burt as Vice Chair of the Finance Committee for the 2025/26 municipal year.

d) Personnel Committee

Council considered the draft proposals in relation to the Personnel Committee.

1. **RESOLVED:** to **APPROVE** the arrangements as set out in the report subject to the number of Councillors being set at 5.
2. Councillors D Bell, A Bonner, J Burt, J Chapman, J Jamieson, S Leckenby and C Smith were proposed as committee members. Following a vote.
RESOLVED: to **ELECT** Councillors D Bell, A Bonner, J Burt, J Jamieson and S Leckenby as the Personnel Committee Members for the 2025/26 municipal year with no substitute members;
3. **RESOLVED:** to **ELECT** Councillor A Bonner as Chair of the Personnel Committee for the 2025/26 municipal year;
4. Councillors D Bell and J Burt were proposed as Vice-Chair. Following a vote.
RESOLVED: to **ELECT** Councillor D Bell as Vice-Chair of the Personnel Committee for the 2025/26 municipal year.

e) Appeals Committee

Council considered the draft proposals in relation to the Appeals Committee replacing the former Complaints Committee.

1. **RESOLVED:** to **APPROVE** the arrangements as set out in the report.
2. Councillors J Chapman, J Grantham, J Hirst, D Rowland, C Smith and J Turnbull were proposed as committee members. Following a vote.
RESOLVED: to **ELECT** Councillors J Chapman, J Grantham, J Hirst, D Rowland and J Turnbull as the Appeals Committee Members for the 2025/26 municipal year with all other councillors not on Personnel Committee as substitute members;
3. **RESOLVED:** to **ELECT** Councillor J Turnbull as Chair and Councillor J Hirst as Vice Chair of the Appeals Committee for the 2025/26 municipal year.

f) Complaints under the Members Code of Conduct Committee

RESOLVED: to **DISBAND** the Committee.

g) Environment & Planning Committee

Council considered an outline proposal to establish a new Environment & Planning Committee.

RESOLVED: to **APPROVE** the establishment of an Environment & Planning Committee subject to the Clerk bringing terms of reference and delegation arrangements to a subsequent meeting of the Council for consideration.

h) Community Highways Worker Working Group

RESOLVED: to **DISBAND** the Working Group and leave the Clerk to the Council to liaise with Durham County Council, reporting to Council as necessary.

i) Disabled Access Working Group

RESOLVED: to **DISBAND** the Working Group.

j) Newsletter Working Group

RESOLVED: to **DISBAND** the Working Group.

The meeting closed at 8.45pm

Signed

Date