



Brandon & Byshottles Parish Council

Mrs C Dixon
Clerk to the Council

*Council Offices
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16th June 2025

Dear Councillor

You are hereby summoned to attend the Meeting of the Parish Council which will be held in the Council Chambers, 6 Goatbeck Terrace, Langley Moor, Durham, DH7 8JJ, on Friday 20th June 2025, at 6.30 p.m.

Mrs Claire Dixon
Clerk to the Council

AGENDA

- 1. Apologies for Absence** – to consider for approval.
- 2. Declarations of interest and requests for dispensations** – to consider any declarations by councillors in accordance with the Localism Act 2011 or the Council's Code of Conduct for approval.
- 3. Public Participation** – to receive any questions or representations from members of the public.
- 4. Minutes of the previous meeting** – to consider for approval the minutes of the Annual Meeting held on 16th May 2025 and the Special Meeting held on 3rd June
- 5. Presentation of Donations** – Chair to present donations to:
 - a) St Cuthbert's Hospice - £600
 - b) Esh Winning Residents' Association for Funday - £500.
- 6. Brandon Carrside** – to consider report
- 7. Planning Applications** – to consider any response to applications received between 11th May 2025 and 1st June 2025
- 8. Licensing Application** – to consider any response to the application.
- 9. Donations** –
to consider the following requests
 - a) **Building Better Community Partnerships** - requesting funding towards the cost of helping to run their service for local families.
 - b) **Brandon Banner Group** – requesting a contribution towards the Brandon Banner for the Miners Gala 2025
 - c) **Friends of Addison park** – requesting £500 to contribute towards activities as part of the children's entertainment.
 - d) **New Brancepeth Banner** – Requesting contribution towards the cost of the bus.
 - e) **Ushaw Moor Action Group** – Requesting contribution of £500.
 - f) **Browney residents Association** – An initial award of £200 was granted, but a request was made to increase the amount to £300.
 - g) **New Brancepeth Revellers** – requesting a donation towards band costs.
 - h) **Mayor of Durham** – Requesting funding towards chosen charity St Cuthberts Hospice.
- 10. Invoices for payment** – to consider invoices for approval
- 11. Emergency Plan** – to consider the report
- 12. Business Cards/ Councillor Photo ID Cards** – to consider the report

- 13. Remembrance Sunday** - Ordering poppies/Wreaths
- 14. NAC Conference** - to consider delegates attendance at conference Bid Writing and Grant Funding –
Date: 27th - 29th June 2025, Venue: Holiday Inn, Corby, Northamptonshire
- 15. Training Sessions**
 - a. NAC training sessions agreed for 1st, 8th and 9th July 6.30 pm at New Brancepeth Village Hall.
 - b. CDALC - Chairing and Leadership training course 3pm at Oakleaf Sports Centre, Newton Aycliffe on Tuesday 8th July at a cost of £28-£35 depending on your council's budget.
- 16. Open Spaces Society AGM** – to consider delegates for attendance.
- 17. Standing Orders Review** – to consider and approve the amended Standing Orders
- 18. Calendar of Meetings 2025-2026** – amendment to dates for the allotment and finance committee
- 19. WW1 Plaque** – to consider the information from St Andrews Church
- 20. Cleaning Contract** – to consider the report
- 21. Energy Survey and Review of Council Building** – to consider report from Cllr Chapman.
- 22. Availability of Durham County Council Reports for Parish Council Meetings** – to consider report from Cllr E Simpson.