

BRANDON & BYSHOTTLES PARISH COUNCIL



Mrs. S. Howe
Clerk to the Council

Chairman of the Council
Councillor F. A. Bonner

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Council Offices
6 Goatbeck Terrace
Langley Moor
Durham
DH7 8JJ

14th February 2025

Dear Councillor

You are hereby summoned to attend a meeting of the Parish Council which will be held in the Council Chambers, 6 Goatbeck Terrace, Langley Moor, Durham, DH7 8JJ, on Friday 21st February 2025, at 6.30 p.m.

Yours sincerely

S. Howe

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A G E N D A

1. **Declarations of interest by Members.** – to consider for approval.
2. **Public Participation** – to receive any questions received from the public.
3. **Apologies for absence** – to consider for approval.
4. **Minutes of the previous meeting** – to consider for approval the minutes of the meeting held on 17th January 2025 (attached)
5. **Minutes of the Extraordinary meeting** – to consider for approval the minutes of the meeting held on 26th January 2025 (attached)

6. **Presentation of donations** – Chair to make presentation to
 - The Great North Air Ambulance
 - St. Giles Archers Club, Ushaw Moor
 - North of England Brass Band Championships 2025
 - Deerness 4 Males
7. **Brandon Carrside** – to consider report (to follow)
8. **Planning Applications** – to consider any response to applications received between 12 January 2025 – 10th February 2025 (attached)
9. **Donations** – to consider requests from
 - a) St Cuthbert's Hospice Durham
 - b) Salvation Army – Little Lights Playgroup – Sensory Area
 - c) Durham and District Prostate Cancer Group - Defibrillator
10. **National Association of Councillors** – to consider delegates attendance at conference (A Councillor in a Digital World), 28th February to 2nd March 2025 in Glasgow
11. **Traffic Regulation Order (Parking and Waiting Restrictions Amendment Order 2024)** – Esh Winning, Esh Village, Ushaw Moor, Bearpark, New Brancepeth & Witton Gilbert. To remove the existing 'No Waiting at any Time' restrictions and replace with 'Restricted Bays - to consider any comments in regard of the order
12. **Civic Functions** – To consider for approval attendance by Chair/Vice Chair at Civic Functions (attached)
13. **Invoices for payment** – to consider invoices for approval (to follow)
14. **Minutes of the Personnel Committee meeting** – to receive the minutes of the meetings held on 21st and 29th January 2025.
15. **Proper Officer and Responsible Financial Officer** – to appoint Mrs S Shippen, LGRC Partner as Proper Officer and RFO from 28th February 2025 until a new Clerk to the Council takes up post.
16. **Brandon Carrside Youth & Community Project** – construction of new toilets for young people – Councillor Nelson will speak on this item at the meeting.
17. **Licensing Application (Licensing Act 2003)** – for new premises licence at 1 Broom Lane, Ushaw Moor, Durham, DH7 7LQ