

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN  
THE COUNCIL CHAMBERS, 6, GOATBECK TERRACE,  
LANGLEY MOOR, DURHAM, DH7 8JJ  
ON FRIDAY 21<sup>st</sup> MARCH 2025 AT 6.30 PM**

**Agenda Item 4**

**PRESENT:**

Councillor F Bonner (Chair)

Councillors D Bell, A Bonner, L Catterson, J Chaplow, D Clegg, L Clegg, P Elmer, J Grantham, D Hindmarch, J Jamieson, S Leckenby, B Nelson, S Nelson, B Sims, P Stoddart, J Turnbull and C Wharton.

**Mrs S J Shippen – Locum Clerk and two members of the public.**

**163. DECLARATIONS OF INTEREST**

Declarations of interest were received from the following:

Item 5 – Councillor J Grantham Brandon Carrside - Committee Member;

Items 5 – Councillor S Leckenby - Brandon Carrside - Committee Member;

Items 5 - Councillor J Turnbull - Brandon Carrside - Committee Member and Trustee.

**RESOLVED:** To receive the declarations of interest.

**164. PUBLIC PARTICIPATION**

There were no representations from the public.

**165. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors J Chapman, G Moore and D Simpson.

**RESOLVED:** To **RECEIVE** the apologies.

**166. MINUTES OF THE MEETING HELD ON 21<sup>st</sup> FEBRUARY 2025**

Councillor P Stoddard advised that he was present at the meeting, but may not have signed the attendance book, the Locum Clerk advised she would add him to attendees.

**RESOLVED:** That, subject to the amendment, the minutes of the meeting held on 21<sup>st</sup> February 2025 be confirmed as a correct record and signed by the Chair.

**167. BRANDON CARRSIDE YOUTH AND COMMUNITY PROJECT**

A report from Brandon Carrside Youth and Community Project was presented to Council by Eva Leckenby.

**RESOLVED:** To **RECEIVE** the report.

**168. PLANNING APPLICATIONS**

Planning application lists relevant to the parish between 11<sup>th</sup> February 2025 and 9<sup>th</sup> March were considered.

DM/25/00385/FPA	Mr Liam Bennett	Demolish existing conservatory and erection of single storey extension. 90 Cavendish Court, Brandon, Durham, DH7 8UW.
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DM/25/00311/FPA	Ajay Nayyar	Change of use from takeaway unit (Sui Generis) to takeaway unit (Sui Generis) and retail unit (Class E) including shop front
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alterations. 9 Station Road, Ushaw Moor, Durham, DH7 7PX.

DM/25/00346/FPA Mr Mark McCormick

Porch and convert attic into a bedroom with rooflights. McCorama House, 11 West View, Lymington, Esh Winning, Durham, DH7 9NJ.

DM/25/00225/FPA Karen Cooper

Veranda to side and rear. 26 West Farm Court, Broompark, Durham, DH7 7RN.

**RESOLVED:** to raise no objection to any of the applications.

**169. NATIONAL ASSOCIATION OF COUNCILLORS CONFERENCE**

Council considered attendance at the National Association of Councillors conference Local Government Finance, 11-13 April 2025 in Scarborough.

**RESOLVED:** that Councillors Bell, Grantham, Stoddart attend on behalf of the Council.

**170. TRAFFIC REGULATION ORDER LANGLEY MOOR, MEADOWFIELD, BRANDON & BROWNEY 2025**

Council considered comments in respect of the proposals

**RESOLVED:** to raise no objection.

**171. CHAIRMAN'S CHAIN REPAIR**

Council received a report on the repair of broken top loop and chipped enamel on the Chairman's Chain at a cost of £875.

**RESOLVED:** To **ENDORSE** the actions taken by Officers to repair of broken top loop and chipped enamel on the Chairman's Chain at a cost of £875.

**172. DURHAM COUNTY COUNCIL DRAFT LOCAL NATURE RECOVERY STRATEGY CONSULTATION**

Council considered any response to the consultation.

**RESOLVED:** that a working party be formed by councillors including D Bell, P Elmer and J Grantham, who would arrange a meeting and provide any response to the Locum Clerk to submit prior to the deadline of 3 April 2025.

**173. DURHAM MINERS' GALA BROCHURE ADVERT**

Council considered placing an advert in the 2025 Durham Miners' Gala Brochure.

**RESOLVED:** that a advert be placed to include a ½ page picture of councillors to be taken after the elections.

**174. CIVIC FUNCTIONS**

Approval was requested for the Chair/Vice Chair to attend the following function:  
Thursday 10<sup>th</sup> April                      Gala Dinner                      Gateshead Council

**RESOLVED:** To **APPROVE** the Chair/Vice Chair's attendance at the function.

**175. INVOICES FOR PAYMENT**

Authorisation was requested to pay accounts for £12,585.50 and additional list of £61,195.87.

**RESOLVED:** To authorise payment of the accounts amounting to £73,781.37; to be checked and verified by Councillors P Stoddart and J Turnbull.

**176. LICENSING APPLICATION**

A licensing application in respect of a new premises licence at 1 Broom Lane, Ushaw Moor, Durham, DH7 7LQ had been notified.

**RESOLVED:** that the information be NOTED.

**177. PARISH PATHS FUNDING APPLICATIONS 2025/26**

Council was advised that details of Parish Paths funding had been received from Durham County Council and was requested to consider any requests for funding.

**RESOLVED:** that the matter be delegated to Clerk to speak to the contractor and make application.

**178. LOCAL NETWORKS APPOINTMENT OF PARISH REPRESENTATIVES**

Council was advised of information from CDALC regarding Local Networks and representation.

**RESOLVED:** the Council does not wish to take the lead on organising the other parishes. That the Clerk approach Derek Snaith AAP Coordinator after the election to do grouping.

**179. ANNUAL PARISH MEETING**

The Locum Clerk advised that the date of the Annual Parish Meeting (meeting of electors) for 2025 had not been set. It is required to be held on or before 1 June 2025.

**RESOLVED:** that the Annual Parish Meeting be held on Tuesday 27<sup>th</sup> May 2025 at New Brancepeth community hall.

**180. SOCIAL MEDIA POLICY REVIEW**

The Locum Clerk to the Council advised that staff were now using the Council's Facebook account more actively. As a result she suggested a review of the Social Media Policy which had been circulated.

**RESOLVED:** that Officers be congratulated on the active use of the Council's Facebook account; and the revised Social Media Policy be **APPROVED**.

**181. REVIEW OF THE EFFECTIVENESS OF INTERNAL CONTROLS**

The Locum Clerk to the Council advised that she had undertaken a full review of the 2024/25 internal controls in accordance with Proper Practices as contained in the JPAG Practitioners' Guide.

**RESOLVED:** to thank the Locum Clerk and **APPROVE** report.

**182. RISK MANAGEMENT REVIEW 2024/25**

The Locum Clerk to the Council advised that she had reviewed the Council's strategic and financial risk management schedule.

**RESOLVED:** to amend the report to include ward based assets and **APPROVE** the review.

**183. DONATIONS**

Council was advised that requests deferred from February could not be considered at this time as financial information was still not available.

**a) St Cuthbert's Hospice Durham**

**b) Salvation Army – Little Lights Playgroup – Sensory Area**

**RESOLVED:** to defer the consideration until such time as financial information is received.

The meeting closed at 7.27pm

Signed .....

Date .....