



## **Brandon & Byshottles Parish Council**

Samantha J Shippen FCG, FSLCC, CMC  
**Locum Clerk to the Council**

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14<sup>th</sup> March 2025

Dear Councillor

You are hereby summoned to attend a meeting of the Parish Council which will be held in the Council Chambers, 6 Goatbeck Terrace, Langley Moor, Durham, DH7 8JJ, on Friday 21<sup>st</sup> March 2025, at 6.30 p.m.

Mrs S J Shippen FCG, FSLCC, CMC  
**Locum Clerk to the Council**

### **AGENDA**

1. **Apologies for absence** – to consider for approval.
2. **Declarations of interest and requests for dispensations** – to consider any declarations by councillors in accordance with the Localism Act 2011 or the Council's Code of Conduct for approval.
3. **Public Participation** – to receive any questions or representations from members of the public.
4. **Minutes of the previous meeting** – to consider for approval the minutes of the meeting held on 21<sup>st</sup> February 2025 (attached)
5. **Brandon Carrside** – to consider report (to follow)
6. **Planning Applications** – to consider any response to applications received between 11<sup>th</sup> February 2025 and 14<sup>th</sup> March 2025 (attached).
7. **National Association of Councillors** – to consider delegates attendance at conference – Local Government Finance, 11-13 March 2025 in Scarborough.
8. **Traffic Regulation Order Langley Moor, Meadowfield, Brandon & Browney 2025** – to consider any comments in respect of the proposals (attached).
9. **Chairman's Chain Repair** – to endorse the repair of broken top loop and chipped enamel at a cost of £875.
10. **Durham County Council Draft Local Nature Recovery Strategy Consultation** – to consider any response (attached).
11. **Durham Miners' Gala Brochure Advert** – to consider placing an advert (attached).

12. **Civic Functions** – To consider for approval attendance by Chair/Vice Chair at Civic Functions (attached)
13. **Invoices for payment** – to consider invoices for approval (attached)
14. **Licensing Application (Licensing Act 2003)** – for new premises licence at 1 Broom Lane, Ushaw Moor, Durham, DH7 7LQ (attached).
15. **Parish Paths Funding Applications 2025/26** – to consider any requests for funding.
16. **Local Networks appointment of Parish Representatives** – to consider the information from CDALC regarding Local Networks (attached).
17. **Annual Parish Meeting** – to set the date of the Annual Parish Meeting (meeting of electors) for 2025.
18. **Social Media Policy Review** – to review the existing policy (attached).
19. **Review of the Effectiveness of Internal Controls** – to review the 2024/25 internal controls (to follow).
20. **Risk Management Review 2024/25** – to review strategic and financial risk management (to follow).
21. **Donations** – to consider requests deferred from February
  - a) St Cuthbert's Hospice Durham
  - b) Salvation Army – Little Lights Playgroup – Sensory Area