BRANDON & BYSHOTTLES PARISH COUNCIL

MINUTES OF THE FINANCE COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBERS
6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM, DH7 8JJ
ON WEDNESDAY 4TH SEPTEMBER 2024 AT 7 PM

PRESENT

Councillor Jamieson (in the Chair)
and Councillors Bell, Mrs Catterson, Mrs Clegg, Clegg, Mrs Elmer, Grantham, Hindmarch, Mrs Nelson, Nelson, Sims, Turnbull and Mrs Wharton

Fin. 13 **DECLARATIONS OF INTEREST**

No declarations of interest were received.

Fin. 14 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Bonner.

RESOLVED: To receive the apology.

Fin. 15 **ACCOUNT BALANCES AT 31ST JULY 2024 AND BANK RECONCILIATIONS MAY – JULY 2024**

Approval was requested for the Account Balances as at 31st July 2024. Approval was also requested for Bank Reconciliations to May – July 2024.

RESOLVED: To recommend approval of the Account Balances at 31st July 2024.
: To recommend approval of Bank Reconciliations May – July 2024.

Fin. 16 **ESTIMATES/ACTUALS AS AT 31ST JULY 2024**

Approval was requested for estimates/ actuals as at 31st July 2024.

RESOLVED: To recommend approval of the estimates/actuals at 31st July 2024.
: To recommend increasing the estimated amounts for the IT costs due to the Parish Council having to change website provider.

Fin. 17 **WARD ESTIMATES/ACTUALS AS AT 31ST JULY 2024**

Approval was requested for ward estimates/actuals as at 31st July 2024.

RESOLVED: To recommend approval of the ward estimates/actuals as at 31st July 2024.

JJ

Fin. 18 **REVIEW OF ALLOTMENT RENTS**

A report was presented to Council on the allotment rent review.

RESOLVED: To recommend that a detailed report is produced, taking into consideration how much has been spent on the allotments, i.e. fence work, water and water rate increases.
: To recommend that a special Allotment Committee Meeting is arranged to discuss the report.

Fin. 19 **DURHAM COUNTY COUNCIL – 2025/26 BUDGET PLANNING**

The Clerk notified the meeting that no paperwork had been received from Durham County Council regarding the above. The Clerk has telephoned Durham County Council to enquire why no paperwork has been received and is still waiting for a reply.

RESOLVED: To recommend taking for information.

Fin. 20 **UNPRESENTED CHEQUES AT 31.7.2024**

The following cheques remained unpresented at 31st July 2024.

Man Club £1,180.00

The Clerk notified the meeting that the payment to Man Club, for the previous Chair's Charity Evenings, had been made by BACS and the cheque had been cancelled.

RESOLVED: To recommend taking for information.

Fin.21 **ALLOTMENT FINANCE REPORT**

The Allotment Finance report was presented to Council and had previously been presented at the Allotment Committee Meeting.

RESOLVED: To recommend that as another report had been requested, as minute number 18 to discuss the report at the Special Allotment Committee.

Fin 22. **FINANCIAL REGULATIONS**

The Clerk notified the meeting that NALC had issued a model Financial Regulations template for Local Councils.

RESOLVED: To recommend arranging a Special Finance Committee meeting.

Fin 23. **SEATING IN THE CHAMBERS**

The Chair had asked the Clerk to obtain costs for new seating in the Chambers. The members discussed this item and due to the age and condition of the existing seating it was decided:

JJ

RESOLVED: To recommend obtaining new seating for the Council Chambers.

The meeting closed at 7.55 pm

Signed .....

Date 20.9.24.....