

**BRANDON & BYSHOTTLES PARISH COUNCIL**

**MINUTES OF THE ALLOTMENT COMMITTEE MEETING**  
**HELD IN THE COUNCIL CHAMBERS**  
**6 GOATBECK TERRACE, LANGLEY MOOR, DURHAM**  
**ON TUESDAY 3RD SEPTEMBER 2024, AT 10.00 AM**

**PRESENT**

**Councillor Bonner (in the Chair)**  
**and Councillors Bell, Grantham, Mrs Elmer, Jamieson, Sims and Turnbull**

**All. 14 DECLARATIONS OF INTERES**

There were no declarations of interest.

**All. 15 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs Catterson.

**RESOLVED:** To recommend receiving the apology.

**All. 16 ALLOTMENT SITE VISITS**

Site visits have been carried out to all of the allotment sites. Mrs Gibson thanked those who attended. Follow up visits commenced on 21<sup>st</sup> August 2024.

**a) Asbestos Log**

While carrying out the site visits, photographs and a log has been taken of any asbestos on the sites.

**RESOLVED:** To recommend taking for information.

**b) Durham Road**

It was noted while on a site visit to Durham Road allotment site that on one of the plots there is a structure with electric wiring and an aerial. A fence is built around the structure.

**RESOLVED:** To recommend carrying out a site visit with the Chair to establish where the electric wiring is coming from.

JJ

c) **High Meadowfield**

While carrying out a site visit it was not possible to see inside to inspect the plots.

**RESOLVED:** To recommend asking the tenants to leave the gates open to view the plots.

d) **Plot Numbers**

As it is difficult to work out plot numbers, it was:

**RESOLVED:** To recommend that plot numbers are stencilled on each plot.

**All. 17 LOW BROWNEY**

An update was given at the meeting with regards to the plot clearance. The greenhouse and all asbestos have been removed from the plot. The lean to has been removed and in doing so a deep well or possibly soak away was located on the plot and an additional hole.

**RESOLVED:** To recommend that arrangements are made to meet with the water board on site and seek advice.

**All. 18 COMMERCIAL STREET**

A request had been received to rent land at the side of the plots for resident parking.

**RESOLVED:** To recommend that permission be given and to earmark the area as private parking.

**All. 19. FOLDS CLOSE**

An update was given at the meeting on expanding plot no 69 to incorporate the spare land to deter fly tipping. The tenant had been contacted with regards to expanding the plot.

**RESOLVED:** To recommend that any debris is removed from the spare land, it is trimmed and if required fenced off.

**All. 20. HAMILTON ROW**

An update was given on the flooding issues. A site visit was carried out with the farmer, who requested a new field gate further down the bank.

**RESOLVED:** To recommend contacting the Highways Department and asking them to enable a safer access removing the existing field gate on the feasibility of removing the gate for safety issues, and installing a field gate further down the bank

JS

**All. 21. ALDER PARK**

**a) Hard standing entrance**

An update was given on hard standing entrance to Alder Park allotment site. Believe Housing had been contacted but had not yet given permission for the work to commence.

**RESOLVED:** To recommend taking for information.

**b) Skip request**

A request for a skip had been received for this site.

**RESOLVED:** To recommend that arrangements are made for the provision of a skip and to notify all the tenants on the site regarding the provision of a skip.

**All. 22. ALLOTMENT FINANCE REPORT**

An Allotment Finance report had been requested and was presented at the meeting. The report will also be presented at the Finance Committee.

**RESOLVED:** To recommend receiving the report.

**All. 23. LANGLEY GROVE**

The tenant on plot number 7 had been sent a letter to tidy the plot. A reply had been received from the tenant requesting assistance from the Parish Council in removing a conifer tree. Durham County Council had been contacted to see if the tree had a tree preservation order, but no reply had been received.

**RESOLVED:** To recommend contacting Durham County Council again to find out if there was a tree preservation order on the tree

: To recommend once the above has been established and there is no order, contacting the tenant to see if they want the tree taking down or trimmed.

**All. 24. EMPIRE FIELD**

During the site visit carried out to this site it was noted that a pigeon loft was in the process of being taken down and the wood had been left at the side of the plot. Following a letter sent to the tenant, the Parish Council were notified that the wood did not belong to this plot.

**RESOLVED:** To recommend obtaining costs for the removal of the structures to make the plot safe.

The meeting closed at 11.05am

Signed ..... *Harry* .....

Date ..... *20. 9. 24.* .....