

BRANDON & BYSHOTTLES PARISH COUNCIL



Mrs. S. Howe
Clerk to the Council

Chairman of the Council
Councillor B. Nelson

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Council Offices
6 Goatbeck Terrace
Langley Moor
Durham
DH7 8JJ

PUBLIC NOTICE

10th May 2024

The Annual General Meeting, followed by the Ordinary meeting of the Parish Council which will be held in the Council Chambers, 6 Goatbeck Terrace, Langley Moor, Durham, DH7 8JJ, on Friday 17th May 2024 at 6.30 p.m.

Presentation of donations to Chair's Chosen Charities

*The Stroke Club
Man Club*

A G E N D A – ANNUAL GENERAL MEETING (AGM)

1. Appointment of Chairman for 2024/25
 - a) Chair to request nominations
 - b) Voting on nominations
 - c) The newly elected Chairman to be invested with the Chain of Office.
 - d) The newly elected Chairman to make the Declaration of Office
 - e) The Chairman's address

2. Appointment of Vice Chairman for 2024/25
 - a) Chairman to request nominations
 - b) Voting on nominations
 - c) Appointment of Vice Chair
 - d) The newly elected Vice Chair to make the Declaration of Acceptance of Office

3. Reply by Councillor Nelson
4. Chairman to present the Past Chairman's Badge to Councillor Nelson
5. Chairman to present Chain of Office to Chairman's Consort. (if present)
6. Appointment of representatives to following outside bodies:
 - Larger Local Councils Forum
 - County Durham Association of Local Councils
 - National Association of Councillors
 - Mid Durham Parish Councils' Committee
 - Brandon Partnership
 - Mid Durham AAP
 - Brandon & Byshottles Table Tennis Club
 - Brandon Carrside Youth & Community Project
7. Appointment of Members to following Committees/Working Groups
 - Finance Committee
 - Allotment Committee
 - Community Highways Working Group
 - Disabled Access Working Group
 - Newsletter Working Group
 - Complaints Committee
 - Complaints under Members Code of Conduct
 - Personnel Committee
 - Operation Spruce Up
 - County Durham Plan
8. Chairman's and Vice Chairman's allowance 2024/25 for approval
9. Approval of signatories for 2024/25
10. Draft Annual report for approval

AGENDA – ORDINARY MEETING

1. Declaration of Members' interests
2. Apologies for absence.
3. Any questions received by the public within the specified time period
4. Approval of Minutes of the meeting held on 19th April 2024
5. Presentation of Donations
Esh Winning Residents Association
Friends of Addison Park
6. Report from Brandon Carrside Youth & Community Project
7. Town and Country Planning –applications for consideration
8. Review and Approval of Standing Orders
9. Approval of calendar of meetings for forthcoming year
10. Donation for consideration
 - a) New Brancepeth Toddler & Wellbeing Groups
 - b) New Brancepeth Banner Group
 - c) Bearpark Brownies
11. National Association of Councillors, Southport, 28th – 30th June 2024, Summer Conference
12. Requests from Councillor John Chapman
13. Request from Browney Residents Association
14. Civic Functions
15. Authorisation of accounts for approval
16. Report of Clerk for information

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